



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**REGIONAL OFFICE IX**  
Veterans Avenue Extension, Tetuan, Zamboanga City



Name of Procuring Entity : DPWH, Regional Office IX, Z.C. Request for Quotation (P.R. No.) : 24-12-243

Revised on: Date : December 5, 2024

Standard Form/Title : **REQUEST FOR QUOTATION** Office/End-User : Finance Division

COMPANY NAME	:		TIN :
ADDRESS	:		
TEL. NO./FAX No	:		

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of \_\_\_\_\_ in the return envelope attached herewith, to the Procurement Unit, DPWH Regional Office IX, Veterans Avenue Extension, Tetuan, Zamboanga City.

**TERMS and CONDITIONS :**

1. All entries must be typewritten or legibly written
2. The delivery period **within 30 calendar days** upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. **PhilG-EPS Registration Certificate, Mayor's Permit, DTI/SEC, Omnibus Sworn Statement (for above 50,000.00), Tax Clearance shall be attached upon submission of the quotation.**
6. Bidders shall submit original brochures of the product .
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is Php **989,500.00**

  
**SORAY'YAH M. IBRAHIM, CESO IV**  
Assistant Regional Director  
BAC Chairperson

ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	<b>DESKTOP COMPUTER SET (Complete accessories)</b> includes: - Core-i5; 8GB DDR4; Windows 11 (Licensed) - Microsoft Office (Licensed) - Keyboard - Mouse - Power Supply - Cables and Connections	5	set		
2	<b>LAPTOP COMPUTER SET (Complete accessories)</b> includes: - Core-i5; 8GB DDR4; Windows 11 (Licensed) - Microsoft Office (Licensed) - Power Supply - Cables and Connections	2	set		
3	<b>DESKTOP PRINTER WITH SCANNER</b> Functions: Color Print/Copy/Scan Standard Paper Supply: 100 sheets of plain paper (80g/m2) Max Paper Size: 8.5"x14" Original Size: 8.5"x14" Network Connectivity: Standard: Hi-Speed USB 2.0, 10/100 Base TX, USB Host interface	1	unit		







**Standard Technical Specifications for  
Desktop Computers**

**Name of Equipment: DESKTOP COMPUTER for Applications Use**

**Description:** For Applications Use

**Main Equipment Components**

**Specification**

**Computer**

*Processor & Chipset*

Core-i5 (13th Gen) or its equivalent, minimum of 14-cores

*Internal Memory*

16GB DDR4

*Storage*

1TB 7200RPM HDD + 512GB SSD

*Display & Graphics*

21-inch Diagonal Full High-Definition Wide Screen or Wide Viewing Angle IPS Display (same brand as CPU); Integrated graphics memory

*Audio*

Integrated Sound Card with internal/external speaker

*Expansion Slot*

4 slots on-board, at least 1 PCI Express slot

*I/O Ports*

Minimum of 6 USB slots (at most 1 Type-C), HDMI/Display Port, Audio Port, Ethernet (RJ-45)

*Network Interface*

Integrated Gigabit Ethernet

*Casing*

Two (2) external drive bays

**Software**

*Operating System*

Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery.

*Recovery Media*

All drivers and utilities must be stored in any electronic storage media. It must be properly labeled and virus-free.

*Office Software*

Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.

**Accessories**

**Specification**

*Keyboard*

Manufacturer's Standard (same brand as the computer)

*Mouse*

Optical with a mouse pad (same brand as the computer)

*Webcam*

2MP FHD

*Headset*

Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/usb connections type. Must be compatible with the offered desktop)

*Power Supply*

Manufacturer's Standard

*Cables and Connectors*

All necessary cables and connectors; patch cord (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).

**Other Requirements:**

**Brand and Model:** Must be globally recognized brand of computers and has been marketed in the Philippines for the last ten (10) years. It must be in the current catalog and not end-of-life. The Manufacturer's certificate is required.

**Components:** All Components must be the same brand as the computer (except for the webcam, and headset) and manufacturer installed. The supplier is not allowed to change or add any components to the equipment.



**Standard Technical Specifications for  
Desktop Computers**

**Name of Equipment:** DESKTOP COMPUTER for Applications Use

**Description:** For Applications Use

**Regulatory:** ENERGY STAR certified (with Energy Star Stamp). For Desktop Computers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.

**Documentation and Media:** All equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.

**Warranty and Maintenance:** The Supplier must provide a 1-year warranty on all parts including mouse, headset with microphone, and associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR).

**Technical Support:** The local technical support shall include telephone and email, 8 hours per day (8:00 am - 5:00 pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of the next business day.

**Additional Notes:**

The UPS (650VA) shall be issued in bundle with the Desktop Computer for Applications Use tech specs. This technical specification shall be issued along with the Certification issued by IMS.


Prepared by:

Checked by:

  
**MARY JANEN N. PANTOJA**  
Chief, Business Innovation Division  
fpa wfc

  
**RHALF B. CAWALING**  
Director, Information Management Service

Approved by:

  
**ADOR G. CANLAS, CESO IV**  
Undersecretary, Technical Services  
and Information Management Service

Approved Date: 10 16 24





**Name of Equipment: LAPTOP COMPUTER for Applications Use**

**Description:** For Applications Use

<b>Main Equipment Components</b>		<b>Specification</b>
<b>Laptop</b>		
	<i>Processor &amp; Chipset</i>	Core-i5 (13th Gen) or its equivalent, minimum of 10-cores
	<i>Internal Memory</i>	16GB DDR4
	<i>Storage</i>	512GB SSD
	<i>Display &amp; Graphics</i>	14" Diagonal Full High-Definition Wide Screen Display with integrated graphics memory
	<i>Audio</i>	Integrated high-definition audio support, integrated speakers and integrated digital microphone.
	<i>Webcam</i>	Integrated widescreen HD
	<i>I/O Ports</i>	3 USB (2 Type-A and 1 Type-C), HDMI/DisplayPort, Audio Port, Ethernet (RJ-45)
	<i>Network Interface</i>	Bluetooth, wireless LAN (auto detecting and auto sensing), Gigabit Ethernet
	<i>Weight</i>	not more than 1.9 kg / 4.2 lbs.
<b>Software</b>		
	<i>Operating System</i>	Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery.
	<i>Recovery Media</i>	All drivers and utilities must be stored in any electronic storage media. It must be properly labelled and virus free.
	<i>Office Software</i>	Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.
<b>Accessories</b>		
	<i>Mouse</i>	Optical with mouse pad (same brand as the laptop)
	<i>Carry Case</i>	Manufacturer's Standard
	<i>Cable Adapter</i>	Gigabit Ethernet Cable Adapter (for laptop models without Ethernet port)
	<i>Headset</i>	Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/USB connections type. Must be compatible with the offered laptop)

**Other Requirements:**

**Brand and Model:** Must be globally recognized brand of computers and has been marketed in the Philippines for the last ten (10) years. It must be in the current catalog and not end-of-life. The Manufacturer's certificate is required.

**Components:** All components must be the same brand as the laptop and factory installed and new. The Supplier is not allowed to change or add any components to the equipment.

**Regulatory:** ENERGY STAR certified (with Energy Star Stamp). For Laptops that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.



Department of Public Works and Highways  
CENTRAL OFFICE

**Standard Technical Specifications for  
Laptop Computers**

Doc. Code:

QMS-11.1.1-043 Rev00

Page No.

Page 2 of 2

**Name of Equipment: LAPTOP COMPUTER for Applications Use**

**Description:** For Applications Use

**Documentation and Media:** All equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.

**Warranty and Maintenance:** The Supplier must provide a 1-year warranty on all parts including mouse, headset with microphone, and associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR).

In any case that the laptop needs to be pullout for servicing, the Supplier must return the unit within two (2) weeks or a service unit with the same or higher specifications must be issued.

**Technical Support:** The local technical support shall include telephone and email, 8 hours per day (8:00am - 5:00pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.

**Additional Notes:**

This technical specification shall be issued along with the Certification issued by IMS.

Prepared by:

Checked by:

**MARY JANE NYPANTOJA**  
Chief, Business Innovation Division

**RHALF B. CAWALING**  
Director, Information Management Service

Approved by:

**ADOR G. CANLAS CESO IV**  
Undersecretary, Technical Services  
and Information Management Service

Approved Date: 10 16 24





**Standard Technical Specifications for  
Printers**

**Name of Equipment: MULTIFUNCTION LASER PRINTER (Color, A4)**

**Description:** For document printing, copying, and scanning

**Main Equipment Components**

**Specification**

**General**

*Print Technology*

Laser (Color)

*Print Speed*

30 ppm; speed measured using A4 size paper

*Print Quality*

600 x 600 dpi

*Copy Speed*

30 cpm; speed measured using A4 size paper

*Scan Resolution*

600 dpi

*Scan Features*

Multi-sheet scan to single PDF file; Scan to Network Folder; Scan to USB/Memory Device

*Scan Type*

Flatbed and ADF

*Duty Cycle*

85,000 pages

*Memory*

1 GB

*Ink/Toner System*

Genuine Toner (high yield); Toner must be available nationwide. Certificate of Authenticity is required.

*Network Interface*

Gigabit Ethernet

*IO Ports*

USB 2.0 (Type A); Ethernet (RJ-45)

**Paper Handling**

*Duplex Printing*

Automatic two-sided printing

*Paper Trays*

Two Trays; Standard Input tray (550 sheets), Multi-purpose tray (100 sheets)

*Maximum Media Size*

Legal (8.5in x 14in)

*Media Type*

Paper (bond, light, heavy, plain, recycled, rough), envelopes, labels, cardstock, photo, brochures.

**Software**

*Supported OS*

Windows 11, 10 (32 & 64 bit)

*Drivers*

Original CD/DVD copy or in any electronic media storage. Must be compatible with 32-bit and 64-bit operating system.

**Accessories**

**Specification**

*Ink/Toner Cartridge*

Pre-installed toner with an additional one (1) high-yield genuine toner per color.

*Cables and Connectors*

All necessary cables and connectors; patch cable (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange)



**Name of Equipment:** MULTIFUNCTION LASER PRINTER (Color, A4)

**Description:** For document printing, copying, and scanning

**Other Requirements:**

**Brand and Model:** Must be globally recognized brand of printers and has been marketed in the Philippines for the last ten (10) years. It must be in the current catalog and not end-of-life. The Manufacturer's certificate is required.

**Regulatory:** ENERGY STAR certified (with Energy Star Stamp). For printers that do not carry Energy Star label, an appropriate means of proof of Energy consumption level shall be submitted such as technical dossier of the manufacturer or attest report from a recognized body to demonstrate compliance with this requirement.

**Documentation and Media:** The equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.

**Warranty and Maintenance:** The Supplier must provide one (1) year warranty for parts and onsite labor from the date of the Inspection and Acceptance Report (IAR).

**Technical Support:** The local technical support through telephone and email, 8 hours per day (8:00 am - 5:00 pm), 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.

**Additional Notes:** This technical specification shall be issued along with the Certification issued by IMS.

Prepared by:

Checked by:

  
**MARY JANE N. PANTOJA**

Chief, Business Innovation Division

AGIR

WPC

  
**RHALF B. CAWALING**

Director, Information Management Service

Approved by:

  
**ADOR G. CANLAS, CESO IV**

Undersecretary, Technical Services  
and Information Management Service

Approved Date: 10 16 24