

Name of Procuring Entity : **DPWH-DCI/DEO, Tugbok Davao City**  
Revised on: \_\_\_\_\_  
Standard Form/Title : **REQUEST FOR QUOTATION**  
(Small Value Procurement)

RFQ No. & Date: 2024-12-108 12/02/2024  
P.R. No. & Date: 2024-11-114 dated 11/27/2024  
Office/End-User: Maint. Section  
DPWH-DCII DEO, Tugbok D.C.

COMPANY NAME:

ADDRESS:

TEL. NO./FAX No.

**TIN No.:**

**TERMS and CONDITIONS;**

- 1) All entries must be typewritten or legibly written,
- 2) Delivery period within twenty (20) W.D. upon receipt of the approved Purchase Order ( P.O. ), Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- 3) Warranty must be for a minimum of three (3) months for supplies & materials, one (1) year for Equipment; 3 years for I.T. Equipment from date of acceptance by the end-user.
- 4) Price validity shall be for a period of sixty (60) calendar days.
- 5) **Phil-GEPS Registration Number/Mayor's Permit/Tax Clearance/ITR Authority of Signing Officials and Omnibus Sworn Statement (Specific to Contract)** shall be attached upon submission of the quotation and every page of the document must be signed.
- 6) Bidders shall submit original brochures showing certifications of the product, if applicable,
- 7) Please indicate the brand of each items being offered, (If applicable)
- 8) The Approved Budget for the Contract is **P 848,561.00 one lot price**

Please quote your lowest price on the item(s) listed below subject to the Terms & Conditions stated and submit your duly signed quotation personally (**Submitted thru courier/fax/e-mail will not be accepted**) not later than 10:00 AM. of \_\_\_\_\_ to the BAC Secretariat for Goods, DPWH-DCHDEO, Tirol St., Tagbok, Davao City.

**REYNALDO A. AMORES**  
 Chief, Const. Section  
 (BAC-Chairperson)

[illegible]

Brand and Model:	_____	Warranty :	_____
Delivery Period :	_____	Price Validity :	_____
Please indicate Payment Term:		_____	Credit
		_____	C.O.D.

*After having carefully read & accepted your General Conditions, I/We quote you on the item(s) at prices noted above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.*

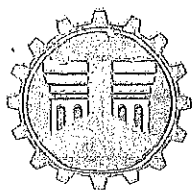
DPWH-DC|DEO

Tel. No. 293-1765 (Procurement Unit)

Fax No. 293-0551

Printed Name / Signature / Date

Tel. No. / Cellphone No. / E-mail Address



**Name of Equipment:** DESKTOP COMPUTER (Specialized Software Application Use)

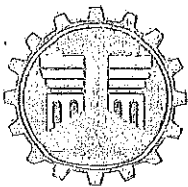
**Description:** For Specialized Software Application Use

<i>Main Equipment Components</i>		<i>Specification</i>
<b>Computer</b>		
<i>Processor &amp; Chipset</i>		Core-i7 (13th Gen) high performance or its equivalent, minimum of 16-cores
<i>Internal Memory</i>		32GB DDR4
<i>Storage</i>		1TB 7200RPM HDD + 512GB SSD
<i>Display &amp; Graphics</i>		23-inch to 24-inch Diagonal Full High-Definition Wide Screen or Wide Viewing Angle IPS Display (same brand as CPU); 8GB GDDR6 dedicated graphics memory
<i>Audio</i>		Integrated Sound Card with internal/external speaker
<i>Expansion Slot</i>		4 slots on board, at least 1 PCI Express slot
<i>Cooling System</i>		Air Cooling System
<i>I/O Ports</i>		Minimum of 6 USB slots (at most 1 Type-C), HDMI/Display Port, Audio Port, Ethernet (RJ-45)
<i>Network Interface</i>		Integrated Gigabit Ethernet
<i>Casing</i>		Two (2) external drive bays
<b>Software</b>		
<i>Operating System</i>		Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery.
<i>Recovery Media</i>		All drivers and utilities must be stored in any electronic storage media. It must be properly labeled and virus-free.
<i>Office Software</i>		Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.
<b>Accessories</b>		
		<i>Specification</i>
<i>Keyboard</i>		Manufacturer's Standard (same brand as the computer)
<i>Mouse</i>		Optical with a mouse pad (same brand as the computer)
<i>Webcam</i>		2MP FHD
<i>Headset</i>		Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack / USB connections type. Must be compatible with the offered desktop)
<i>Power Supply</i>		Manufacturer's Standard
<i>Cables and Connectors</i>		All necessary cables and connectors; patch cord (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).

***Other Requirements:***

**Brand and Model:** Must be globally recognized brand of computers and has been marketed in the Philippines for the last ten (10) years. It must be in the current catalog and not end-of-life. The Manufacturer's certificate is required.

**Components:** All Components must be the same brand as the computer (except for the webcam, and headset) and manufacturer installed. The supplier is not allowed to change or add any components to the equipment.



Department of Public Works and Highways  
CENTRAL OFFICE

Standard Technical Specifications for  
Desktop Computers

Doc. Code:

QMS-11.1.1-042 Rev01

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Name of Equipment: DESKTOP COMPUTER (Specialized Software Application Use)

Description: For Specialized Software Application Use

**Regulatory:** ENERGY STAR certified (with Energy Star Stamp). For Desktop Computers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.

**Documentation and Media:** All equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.

**Warranty and Maintenance:** The Supplier must provide a 1-year warranty on all parts including mouse, headset with microphone, and associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR).

**Technical Support:** The local technical support shall include telephone and email, 8 hours per day (8:00 am - 5:00 pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of the next business day.

**Additional Notes:**

The UPS (1000VA) shall be issued in bundle with the Desktop Computer for Specialized Software Application Use tech specs. This technical specification shall be issued along with the Certification issued by IMS.

Prepared by:

Checked by:

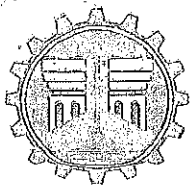
MARY JANE M. PANTOJA  
Chief, Business Innovation Division  
*psa* *wcc*

RHAF B. CAWALING  
Director, Information Management Service

Approved by:

*for: galy*  
ADOR G. CANLAS, CESO IV  
Underscretary, Technical Services  
and Information Management Service

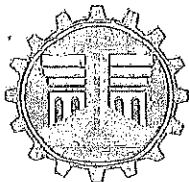
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**Name of Equipment:** DESKTOP COMPUTER for Administrative Use

**Description:** For Administrative Use

<i>Main Equipment Components</i>		<i>Specification</i>
<b>Computer</b>	<i>Processor &amp; Chipset</i>	Core-i3 (13th Gen) or its equivalent, minimum of 4-cores
	<i>Internal Memory</i>	8GB DDR4
	<i>Storage</i>	512GB SSD
	<i>Display &amp; Graphics</i>	21-inch Diagonal Full High-Definition Wide Screen or Wide Viewing Angle IPS Display (same brand as CPU); Integrated graphics memory
	<i>Audio</i>	Integrated Sound Card with Internal/external speaker
	<i>Expansion Slot</i>	4 slots on-board, at least 1 PCI Express slot
	<i>I/O Ports</i>	Minimum of 6 USB slots (at most 1 Type-C), HDMI/Display Port, Audio Port, Ethernet (RJ-45)
	<i>Network Interface</i>	Integrated Gigabit Ethernet
	<i>Casing</i>	Two (2) external drive bays
<b>Software</b>	<i>Operating System</i>	Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery.
	<i>Recovery Media</i>	All drivers and utilities must be stored in any electronic storage media. It must be properly labeled and virus-free.
	<i>Office Software</i>	Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.
<i>Accessories</i>		<i>Specification</i>
	<i>Keyboard</i>	Manufacturer's Standard (same brand as the computer)
	<i>Mouse</i>	Optical with a mouse pad (same brand as the computer)
	<i>Webcam</i>	2MP FHD
	<i>Headset</i>	Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/USB connections type. Must be compatible with the offered desktop)
	<i>Power Supply</i>	Manufacturer's Standard
	<i>Cables and Connectors</i>	All necessary cables and connectors; patch cord (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).
<b>Other Requirements:</b>		
<b>Brand and Model:</b> Must be globally recognized brand of computers and has been marketed in the Philippines for the last ten (10) years. It must be in the current catalog and not end-of-life. The Manufacturer's certificate is required.		
<b>Components:</b> All Components must be the same brand as the computer (except for the webcam, and headset) and manufacturer installed. The supplier is not allowed to change or add any components to the equipment.		



Department of Public Works and Highways  
CENTRAL OFFICE

Doc. Code:

QMS-11.1.1-042 Rev00

**Standard Technical Specifications for  
Desktop Computers**

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**Name of Equipment:** DESKTOP COMPUTER for Administrative Use

**Description:** For Administrative Use

**Regulatory:** ENERGY STAR certified (with Energy Star Stamp). For Desktop Computers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.

**Documentation and Media:** All equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.

**Warranty and Maintenance:** The Supplier must provide a 1-year warranty on all parts including mouse, headset with microphone, and associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR).


**Technical Support:** The local technical support shall include telephone and email, 8 hours per day (8:00 am - 5:00 pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of the next business day.

**Additional Notes:**

The UPS (650VA) shall be issued in bundle with the Desktop Computer for Administrative Use tech specs. This technical specification shall be issued along with the Certification issued by IMS.

Prepared by:

Checked by:

  
**MARY JANE N. PANTOJA**  
Chief, Business Innovation Division  
EPA

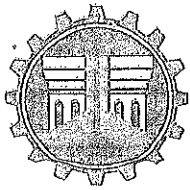
WEC

  
**RHALF B. CAWALING**  
Director, Information Management Service

Approved by:

  
**ADOR G. CANLAS, CESO IV**  
Undersecretary, Technical Services  
and Information Management Service

Approved Date: 10 16 24



Department of Public Works and Highways  
CENTRAL OFFICE

Doc. Code

QMS-11.1.1-045 Rev00

Standard Technical Specifications for  
Uninterruptible Power Supply

Page No.

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Name of Equipment: UPS (650VA) for Workstation

Description: Continuous power supply and data loss prevention

**Main Equipment Components**

**Specification**

*Power Ratings*

650VA/390W

*IO Ports*

230V - Input/Output Voltage

5 minutes back-up power at half load

8 hours recharge time

*Outlets*

No IO Ports requirement

*Features*

2 power output/connectors

Built-in Automatic Voltage Regulator (AVR), Automatic Self-Test (built-in), Alarms (Online, on battery, replacement battery, and overload)

*Software*

*Management Software*

No management software requirement.

**Accessories**

**Specification**

*Cables and Connectors*

All necessary cables and connectors.

**Other Requirements:**

**Brand and Model:** Must be globally recognized brand of UPS and has been marketed in the Philippines for the last five (5) years. It must be in the current catalog and not end-of-life. The Manufacturer's certificate is required.

**Documentation and Media:** The equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.

**Warranty and Maintenance:** The Supplier must provide a one (1) year warranty for parts and on-site labor from the date of the Inspection and Acceptance Report.

**Technical Support:** The local technical support shall include telephone and email, 8 hours per day (8:00 am - 5:00 pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.

**Additional Notes:** This technical specification shall be issued along with the Certification issued by IMS.

Prepared by:

Checked by:

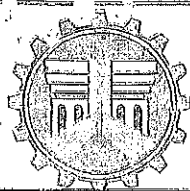
MARY JAYEN N. PANTOJA  
Chief, Business Innovation Division  
FPA WEC

RHALF B. CAWALING  
Director, Information Management Service

Approved by:

ADOR G. CANLAS, CESO IV  
Undersecretary, Technical Services  
and Information Management Service

Approved Date: 10 16 24



**Name of Equipment:** MULTIFUNCTION INKJET PRINTER (A4)

**Description:** For daily document printing, copying and scanning

**Main Equipment Components**

**Specification**

<b>General</b>	
<i>Print Technology</i>	Inkjet (Color)
<i>Print Speed</i>	Draft: 30 ppm or ISO: 17 lpm ; speed measured using A4/Letter size paper
<i>Print Quality</i>	600 x 600 dpi
<i>Copy Speed</i>	Draft: 11.5 cpm or ISO: 5.5 lpm; speed measured using A4/Letter size paper
<i>Scan Resolution</i>	1200 dpi
<i>Scan Features</i>	Multi-sheet scan to single PDF file; Scan to Network Folder; Scan to USB/Memory Device
<i>Scan Type</i>	Flatbed and ADF
<i>Duty Cycle</i>	5,000 pages per month
<i>Memory</i>	N/A
<i>Ink/Toner System</i>	Continuous Ink Supply System or Ink Tank System (original or built-in); Refill must be available nationwide. Certificate of Authenticity is required.
<i>Network Interface</i>	Fast Ethernet
<i>IO Ports</i>	USB 2.0 (Type A); Ethernet (RJ-45)
<b>Paper Handling</b>	
<i>Duplex Printing</i>	Automatic two-sided printing
<i>Paper Trays</i>	Two Trays; Standard Input tray (250 sheets), Multi-purpose tray (100 sheets)
<i>Maximum Media Size</i>	Legal (8.5in x 14in)
<i>Media Type</i>	Paper (bond, light, heavy, plain, recycled, rough), envelopes, labels, cardstock, photo, brochures.
<b>Software</b>	
<i>Supported OS</i>	Windows 11, 10 (32-bit and 64-bit)
<i>Drivers</i>	Original CD/DVD copy or in any electronic media storage. Must be compatible with 32-bit and 64-bit operating system.

**Accessories**

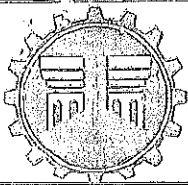
**Specification**

<i>Ink/Toner Cartridge</i>	Pre-installed ink tanks with an additional three (3) standard ink refill bottles per color.
<i>Cables and Connectors</i>	All necessary cables and connectors; patch cable (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).

**Other Requirements:**

**Brand and Model:** Must be globally recognized brand of printers and has been marketed in the Philippines for the last ten (10) years. It must be in the current catalog and not end-of-life. The Manufacturer's certificate is required.

**Regulatory:** ENERGY STAR certified (with Energy Star Stamp). For printers that do not carry Energy Star label, an appropriate means of proof of Energy consumption level shall be submitted such as technical dossier of the manufacturer or attest report from a recognized body to demonstrate compliance with this requirement.



Department of Public Works and Highways  
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Doc. Code

QMS-11.1.1-035 Rev00

Standard Technical Specifications for  
Printers

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**Name of Equipment:** MULTIFUNCTION INKJET PRINTER (A4)

**Description:** For daily document printing, copying and scanning

**Warranty and Maintenance:** The Supplier must provide a one (1) year warranty for parts and onsite labor from the date of the Inspection and Acceptance Report (IAR).

**Technical Support:** The local technical support through telephone and email, 8 hours per day (8:00 am - 5:00 pm), 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.

**Additional Notes:** This technical specification shall be issued along with the Certification issued by IMS.

Prepared by:

Checked by:

*MJP*  
**MARY JANE M. PANTOJA**  
Chief, Business Innovation Division  
*Agg* *WPC*

*RBC*  
**RHAF B. CAWALING**  
Director, Information Management Service

Approved by:

*for: galy*  
**ADOR G. CANLAS, CESO IV**  
Undersecretary, Technical Services  
and Information Management Service

Approved Date: 10 16 24