

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

FINAL ANNUAL PROCUREMENT PLAN FOR FY 2025

Name of Office: **BOHOL 2ND DEO**
Office Location : **Ubay, Bohol**

P.R. No.	Contract Package (Description)	Procurement Method	ABC ² (Fund Source)	PROCUREMENT SCHEDULE						
				Pre-Procurement Conference (1 c.d.)	Advertisement (7 c.d.)	Pre-Bid Conference (10 c.d.) 12 cd before submission	Submission and Receipts of Bids (1 c.d.)	Bid Evaluation (1 c.d.)	Post-qualification (1 c.d.)	Award of Contract (2 c.d.)
	SUPPLIES									
	1. Common Office Supplies	Public Bidding	4,937,728.79							
	2. Common Computer Supplies/Consumables	Public Bidding	6,920,958.00							
	3. Common Janitorials Supplies	Public Bidding	1,220,620.00							
	4. Common Office Equipment	Public Bidding	2,020,482.00							
	5. IT Equipment and Software	Public Bidding	9,002,358.90							
	6. Common Electrical Supplies	shopping	223,885.00							
	7. Repair and Maintenance of Vehicles									
	7.a. Quality Assurance Section	Small Value Procurement	592,520.00							
	7.b. Construction Section	Small Value Procurement	521,800.00							
	7.c. Finance Section	Small Value Procurement	136,400.00							
	7.d. Planning and Design Section	Small Value Procurement	643,350.00							
	7.e. Maintenance Section (EAO)	Small Value Procurement	666,700.00							
	7.f. Maintenance Section (RM)	Public Bidding	2,110,310.00							
	7.g. Office of the Assistant District Engineer	Small Value Procurement	359,700.00							
	7.h. Office of the District Engineer	Small Value Procurement	211,300.00							
	7.i. Administrative Section	Small Value Procurement	364,250.00							
	8. Fuels and Oils	Public Bidding	3,696,000.00							
	9. Furniture and Fixture	shopping	185,000.00							
	10. Fire Fighting Equipment & Accessories	Small Value Procurement	92,000.00							
	11. Aircondition Maintenance Services	Small Value Procurement	350,800.00							
	12. Maintenance Materials	Public Bidding	40,385,846.40							
	13. Elevator Maintenance Services	Direct Contracting	320,000.00							

14. Technical & Scientific Equipment	Public Bidding	4,350,000.00							
15. Heavy Equipment Road Rental	Small Value Procurement	677,976.00							
16. Other Categories	Public Bidding	4,345,249.69							
17. Heavy Equipment/Machineries	Public Bidding	15,976,000.00							
INVENTORY									
1. Inventory/Common Office Supplies	Public Bidding	1,489,359.00							
2. Inventory/Common Computer Supplies	shopping	999,363.71							
3. Inventory/Common Office Devices	shopping	95,779.30							
4. Inventory/Common Janitorials Supplies	shopping	226,552.00							
5. Inventory/Common Office Equipment	shopping	19,392.00							
6. Inventory/IT Equipment and Software	shopping	9,000.00							
Total Budget Amount			Php	103,150,680.79					

PREPARED BY:



PRIMITIVA E. ABAN
Procurement Engineer

RECOMMENDED BY:



DIOSDORO C. MIRAUDAZO
Assistant District Engineer
BAC Chairperson

APPROVED BY:



FERRNANDO J. TALA GSA
OIC - District Engineer

PPR No. = Purchase Request No.
ZABC = Approved Budget for the Contract

The BAC Secretariat shall consolidate all the Project Procurement Management Plans (PPMP) prepared by the Project Management Offices (PMOs) into an Annual Procurement Plan (APP). The APP shall bear the approval of the head of the procuring entity. Updating the PPMP and the consolidated APP shall be undertaken every six (6) months or as often as required by the head of the procuring entity.

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: Admin. Section
Office Location : Ubay, Bohol

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) 2025

P.R. No. 1	Contract Package (Description)	Procurement Method	1ST QTR.				2ND QTR.				3RD QTR.				4TH QTR.				ABC2 (Fund Source)	PROCUREMENT SCHEDULE						
			1ST QTR.	2ND QTR.	3RD QTR.	4TH QTR.	1ST QTR.	2ND QTR.	3RD QTR.	4TH QTR.	1ST QTR.	2ND QTR.	3RD QTR.	4TH QTR.	1ST QTR.	2ND QTR.	3RD QTR.	4TH QTR.		Pre-Procurement Conference (1 c.d.)	Advertisement (7 c.d.)	Pre-Bid Conference (1 c.d.) 12 c.d. before submission of bid	Submission and Receipts of Bids (1 c.d.)	Bid Evaluation (1 c.d.)	Post-qualification (1 c.d.)	Award of Contract (2 c.d.)
	1. Common Office Supplies	shopping	2,439,650.80	162,310.80	88,490.80	106,660.80																				
	2. Common Computer Supplies / Consumables	shopping	116,640.00	389,680.00	116,640.00	401,680.00																				
	3. Common Janitorials Supplies	shopping	177,490.00	174,400.00	183,610.00	174,400.00																				
	4. Common Office Devices and Equipment	shopping	628,000.00	185,000.00																						
	5. Furniture and Fixture	shopping		14,000.00		1,046,160.00																				
	6. IT Equipment and Software	shopping		14,000.00		166,720.00																				
	7. Other Categories	shopping		1,116,495.00		166,720.00																				
	8. Common Electrical Supplies	shopping		6,500.00		80,300.00																				
	9. Fire Fighting Equipment & Accessories	shopping		92,000.00		92,000.00																				
	10. Air Condition Maintenance Services	shopping		154,200.00		87,700.00																				
	11. Elevator Maintenance Services	shopping		160,000.00		160,000.00																				
TOTAL EVERY QTR.			4,812,975.80	2,384,270.80	636,440.80	837,840.80																				
Total Budget Amount			8,671,528.20																							

PREPARED BY:  **LEO P. LLIGAN**
Admin. Officer II

Checked By:  **THERESA OLIVIA F. LOPOS**
Supply Officer II

EVALUATED BY: (To be included in the DPWH Budget Proposal)
 **NILA B. VIRTUDAZO**
Budget Officer

1PR No. = Purchase Request/No.
2ABC = Approved Budget for the Contract

**ITEMIZED LIST OF GOODS
CY 2025**

Office/Unit: ADMINISTRATIVE SECTION
District: DPWH-Bohol 2nd District Engineering Office, Ubay, Bohol

Category / Nature and Description / Specification	UNIT	PRICE	QTY	TOTAL CALENDAR		DISTRIBUTION BY QUARTERS			
				AMOUNT	QTY	1ST QTR.	2ND QTR.	3RD QTR.	4TH QTR.
GOODS	UNIT	PRICE	QTY	AMOUNT	QTY	AMOUNT	AMOUNT	AMOUNT	AMOUNT
COMMON OFFICE EQUIPMENT									
1 Water Dispenser, Hot and Cold	unit	12,000.00	2	24,000.00	2	24,000.00	-	-	-
2 Floor Polisher, Base Plate 20" Diameter, with accessories	unit	70,000.00	1	70,000.00	1	70,000.00	-	-	-
3 Airconditioning Unit, 2.0 HP, Wall Mounted, Inverter	unit	120,000.00	2	240,000.00	2	240,000.00	-	-	-
4 Automatic Hand Dryer, 1800W	unit	4,500.00	7	31,500.00	7	31,500.00	-	-	-
5 Automatic Sensor Dispenser (for Alcohol and Liquid Soap)	unit	3,500.00	7	24,500.00	7	24,500.00	-	-	-
6 Refrigerator, Inverter	unit	35,000.00	2	70,000.00	2	70,000.00	-	-	-
7 Box Fan, 20 Inch	unit	5,500.00	2	11,000.00	2	11,000.00	-	-	-
8 Tripod	unit	15,000.00	1	15,000.00	1	15,000.00	-	-	-
9 Camera	unit	90,000.00	1	90,000.00	1	90,000.00	-	-	-
10 Lens	unit	60,000.00	1	60,000.00	1	60,000.00	-	-	-
TOTAL EVERY QTR.				628,000.00					
GOODS									
Furniture and Fixture									
1 Chair, Senior Executive	pc	35,000.00	1	35,000.00	-	35,000.00	-	-	0
2 Chair, Junior Executive	pc	15,000.00	10	150,000.00	-	150,000.00	-	-	-
TOTAL EVERY QTR.				185,000.00					