

## Republic of the Philippines

## **DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**



Printed Name / Signature / Date Tel. No. / Cellphone No./ E-mail Address

**CEBU CITY DISTRICT ENGINEERING OFFICE** Regional Office VII, V. Sotto Street, Cebu City Name of Procuring Entity: DPWH - CCDEO Request for Quotation (P.R. No.): 2025-07-0003 Revised on: Date: July 8, 2025 Standard Form/Title **REQUEST FOR OUOTATION** Office/End-User: Administrative Section COMPANY NAME : ADDRESS : TEL. NO./FAX No. TIN: Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation uly signed by your representative not later than 10:00 A.M.

28 111 2025 the return envelope attached herewith, to the BAC Secretariat duly signed by your representative not later than 10:00 A.M. for Goods, 2nd Floor, V. Sotto Street, Cebu City TERMS and CONDITIONS: 1. All entries must be typewritten or legibly written. 2. Delivery period within (30) calendar days upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason. 3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year ALFREDO E. HERNANDEZ for Equipment; 3 years IT Equipment from date of acceptance by the end-user. Assistant District Engineer 4. Price validity shall be for a period of sixty (60) calendar days. BAC - Chairperson 5. PhilGEPS Registration Certificate/Mayor's Permit. shall be attached upon submission of the quotation. 6. Bidders shall submit original brochures showing certification of the product. 7. Please indicate the brand for each items being offered. 8. Omnibus Sworn statement for ABC above Php 50,000 9. Income Business Tax Return for ABC above Php 500,000 10. The approved budget ceiling for this procurement is Php 438,775.75 DESCRIPTION QTY **UNIT UNIT PRICE** TOTAL PRICE No. 1 BALLPEN, Black - Pilot 2 dozen 2 BALLPEN, Red - Pilot dozen 1 3 Blue File Folder w/ DPWH Logo (Upper Logo) - as per sample 500 pcs Box with cover & w/DPWH Logo 300 set Duct tape - 2" x 25m (Gray) 2 roll Expanded Envelope - Green Long 300 6 pc 50 Folder (white) - long pc 8 Tape, Transparent , 1" width 3 roll Tape, Transparent , 2" width 3 9 roll 3 Tape, Masking, 1" width roll \*\*\*\*\*Nothing Follows\*\*\*\* **Total** Purpose: For COA office use. The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification. Brand and Model Warranty Delivery Period Price Validity After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.