



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**BAGUIO CITY DISTRICT ENGINEERING OFFICE**  
Engineer's Hill, Baguio City, Cordillera Administrative Region



Name of Procuring Entity: DPWH-BCDEO

Request for Quotation No:

25-03-014

Revised on: May 24, 2004

Date : March 21, 2025

Standard Form Title: **REQUEST FOR QUOTATION**

Office/End User : DPWH-BCDEO

(Small Value Procurement)

COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

Tel.No./Fax No: \_\_\_\_\_

Please quote your lowest price on the item(s) listed below, subject to the terms and conditions stated below and submit your quotation duly signed by your representative not later than 10:A.M. on **March 25, 2025** in the return envelope attached herewith to the BAC Office DPWH-BCDEO, Engineers Hill, Baguio City

**TERMS and CONDITIONS**

1. All entries must be typewritten or legibly written
2. ***Delivery period within seven (7) Working Days upon receipt of approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.***
3. Warranty shall be for a minimum of three (3) months for supplies & materials, one (1) year for Equipment & IT Equipment from date of acceptance by the end user
4. Price validity shall be for a period of sixty (60) calendar days
5. **PhilGEPS Registration Certificate/S.Number; BIR Certificate of Registration & Tax Clearance shall be submitted with the quotation.**
6. Bidders shall submit brochures of the product/s if Applicable
7. Indicate the brand of the product/s offered.
8. The approved budget ceiling for this procurement is **Php53,900.00**
9. The DPWH Baguio City District Engineering Office reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

**MARION JOY S. STA.MARIA**  
BAC Chairperson

ITEM NO.	ITEM AND DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	Cotton T-Shirt with CY 2025 G.A.D Design x.x.x	154	unit		
	Procurement of Cotton T-Shirt with CY 2025 GAD Design Contract ID No. 25GPD14			Grand Total	
	<b>Note:</b> The Awarding for this RFQ is by lot basis Prospective Supplier must quote for all the items otherwise they will be subjected for disqualification				

Brand and Model : \_\_\_\_\_

Warranty: \_\_\_\_\_

Delivery Period : \_\_\_\_\_

Price Validity: \_\_\_\_\_

After Having carefully read and accepted your General Conditions, I / WE quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Telefax: 442-8195/4576  
c/o Tedler H. Depaynos, Jr.  
Engineer III - Head BAC Secretariat

Printed Name / Signature / Date

Tel. No. / Cellphone No. / E-mail Address