



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
APAYAO 2ND DISTRICT ENGINEERING OFFICE
 San Isidro Sur, Luna, Apayao, Cordillera Administrative Region



Name of Procuring Entity **Request for Quotation (P.R. No.)** 2024-12-0122
 Revised on DEC 13 2024 Date
REQUEST FOR QUOTATION Office/End-User: **CONSTRUCTION SECTION**
 COMPANY NAME: _____
 ADDRESS _____
 TEL/FAX NO. _____ TIN. NO. _____

Please quote your lowest price on the item(s) listed below, subject to the Terms and conditions stated below and submit your quotation duly signed by your representative not later than 2:00 p.m. of **DEC 10 2024** in the return envelope attached herewith to the BAC Secretariat for Goods, DPWH-Apayao 2nd District Engineering Office, Luna, Apayao.

TERMS AND CONDITIONS

- All entries must be typewritten or legibly written.
- Delivery period within 60 CD upon receipt of the approved funded Purchase order (P.O.). Administrative penalties pursuant to Sec. 09 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials, one year for equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- PHIL-GEPS Registration Certificate, Mayor's Permit shall be attached upon submission of the quotation.
- Bidders shall submit original brochures showing certifications of the product if applicable.
- Please indicate the brand for each item being offered.
- The approved budget ceiling for this procurement is **P 997,190.73**

JERRY A. RAGOJOS
 Chief, Construction Section
 Chairperson, Bids and Awards Committee

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Item No.	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Alcohol Spray 500ml 75% solution Antiseptic/Antibacterial	50	bottle		
2	alcohol spray type 300ml	32	bottle		
3	BALLPEN, (blue) 0.5 needle point 1doz./box	10	box		
4	BALLPEN, (black) 0.5 needle point 1doz./box	10	box		
5	Ballpen Black fine 1doz./box	5	box		
6	Ballpen Blue fine 1doz./box	5	box		
7	Sign pen liquid gel 0.5mm ball needle point (black/bluee)	3	box		
8	Ballpen 05.mm needle point (black/blue)	5	box		
9	ballpen Retractable blue 1doz/ box blue/black	5	box		
10	Ballpen Black .3mm Needle tip	10	box		
11	Ballpen BLUE .3mm Needle tip	10	box		
12	Gel Pen .5 Black 1doz/box	10	box		
13	Gel Pen .5 Blue 1doz/box	5	box		
14	Liquidly Free ink pen .5 (Black) 1doz/box black	10	box		
15	Liquidly Free ink pen .5 (Black) 1doz/box blue	10	box		
16	Sign Pen Liquid Gel .5mm ball needle point Black 1doz./box	5	box		
17	Sign Pen Liquid Gel .5mm ball needle point Blue 1doz./box	5	box		
18	Scientific Calculator (two way power)fx-991ES Plus	5	pcs		
19	battery AA 2's energizer	10	pck		
20	AA rechargeable Battery	1	pcs		
21	Binder clip 15mm 12pcs/box	50	box		
22	Binder clip 41mm 12pcs/box	30	box		
23	Binder clip 19mm 12pcs/box	10	box		
24	Binder clip 50mm 12pcs/box	10	box		
25	Binder clip 25mm 12pcs/box	10	box		
26	Binder clip 32mm 12pcs/box	10	box		
27	Bond paper, Multi-Copy A3 size Sub 20/70gsm 500 sheets	80	reams		
28	Bond Paper, Multi-purpose A4 210 X 297mm 70gsm, 500sheets	500	reams		
29	Long Bond Paper 8.5inx 13in Substance 20, 70gsm 500 Sheets	50	reams		
30	Short Bond paper Substance 20, 70gsm 500 Sheets	10	reams		
31	Paper , copy, ffor plain paper copleer 210mmx297mm 700gsm 500 sheet yellow	1	reams		

		2	REAM	
32	colored paper a4 blue, 80gsm 500 sheets/ream	200	pcs	
33	Customized Binder, A4 Size, with Hard Cover with thickness of 2.5 mm or more, PVC Royal Blue Cover and White Ply Leaf Inside with 7" x 3" Level Arch File Mechanism with Radolock, Ring Pocket and Three (Colored Logo of Spine, Expansion of at least 75mm with White Background) PORTRAIT	10	PC	
34	Brown Envelope long	1	BOX	
35	Brown Envelope long 500PCS/BOX	100	pc	
36	Expandable Brown Envelope with tie (long)	100	pc	
37	Expandable folder longBLUE	100	pc	
38	Expandable folder long WHITE	100	pc	
39	Envelope brown legal	100	pc	
40	brown envelope short	100	pc	
41	duct tape 2" x 50m (assrted colors)	10	roll	
42	Ring Binder Clips 20mm, 10pcs/bundle	6	box	
43	Ring Binder Clips 25mm, 10pcs/bundle	6	box	
44	Marker, Flourescent (Highlighter)assorted colors 5s	20	set	
45	Permanent marker (fine) 1doz./box black	1	box	
46	WHITE BOARD MARKER FINE 1DOZ/BOX	1	box	
47	folder long WHITE	100	PC	
48	folder a4 WHITE	100	PC	
49	FOLDER WITH TAB A4 100PC/PACK	3	PACK	
50	Record Book 300pages	10	book	
51	Record Book 500 pages	10	book	
52	Noteпад 100 sheet/пад 4x6, assorted color	25	pad	
53	Noteпад 100 sheets/пад 4x3, assorted color	25	pad	
54	Noteпад 100 sheets/пад 2x2, assorted color	25	pad	
55	Noteпад 100 sheets/пад 5x3, assorted color	25	pad	
56	Tape, Transparent 1" x 24m	5	roll	
57	Ruler transparent 24" plastic	2	pc	
58	Double adhesive tape (10mmx10yard,3/4" with foam)	10	pcs	
59	Double Sided Adhesive Tape Paper / Ultra-thin High-adhesive Cotton Double-sided Tape 1cm/2cm/4cm x 10 meters per roll	5	roll	
60	All-Purpose Glue 225g	30	pcs	
61	Walking measure with digits meter 10km capacity 12 inch wheel	1	pcs	
62	Mailing envelope 100's	3	box	
63	Pencil 1doz./box	10	box	
64	Photopaper A4 size High Glossy, 25pc/pack	250	packs	
65	Push pin 100's	3	box	
66	Sign Here Sticky notes stylish film index, 125 sheets/pack 5 in 1, repositonal semi transparent self adhesive	40	pack	
67	Staple Wire No. 35 5 box/pack	20	packs	
68	Tabbing Letters 5 box/pack (any color)	30	pack	
69	colored pencils long sizes (assrted)	10	SET	
70	COLORLED FILE DIVIDER WITH TAB a4 SIZE	200	pc	
71	Correction Tape, disposable, ausable (5mm x 9M)	50	pcs	
72	Correction Pen Metal Tip Shake n' Squeeze 8ml	31	pc	
73	Tissue 3 ply (Extra soft, Toilet paper) 10 roll/pack 100% virgin pulp	30	packs	
74	Universal extension 4 gang 5 meters	4	pc	
75	Epson ink black 001 127ml	25	bot	
76	Epson Ink Magenta (001) 70ml	25	bot	
77	Epson Ink cyan (001) 70ml	25	bot	
78	Epson Ink Yellow (001) 70ml	25	bot	
79	epson ink black 003	20	bot	
80	epson ink cyan 003	15	bot	
81	epson ink magenta 003	15	bot	

