



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
CENTRAL OFFICE
Manila



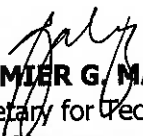
Name of Procuring Entity :	Request for Quotation (P.R. No.):	C-0706-0360-24
Revised on:	Date: November 04, 2024	ABC: Php883,723.94
Standard Form/Title: REQUEST FOR QUOTATION	Office/End-User:	Records Management Division, HRAS
Mode of Procurement: Shopping (Section 52.1(b))		
COMPANY NAME :	PHILGEPS No.:	
ADDRESS :	TCC No.:	
TEL./FAX NUMBER :	TIN:	

Please submit your quotation for the item(s) listed below, which may be submitted in person at Room 503, Bidding Room, Procurement Service, 5th Floor, DPWH Bldg., Bonifacio Drive, Port Area, Manila, or thru registered mail, facsimile or E-mail, not later than 9:00 A.M. of Nov. 20, 2024.

Quotation may be submitted open or sealed and should be duly signed by the firm's owner or authorized representative subject to the terms and conditions, hereof.

TERMS and CONDITIONS :

1. All entries must be typewritten or legibly written.
2. Delivery period within **twenty (30) working days** upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed or non-delivery without valid reason.
3. Warranty shall be for a minimum of one (3) months for supplies from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. PhilGEPS Registration Number and Mayor's Permit shall be attached upon submission of the quotation. DTI /SEC and Latest Tax Clearance shall be submitted before the award Purchase Order (P.O.).
6. To establish financial capability, bidders may attach/include in its quotation a Committed Line of Credit (CLC) equivalent to 10% of the ABC, from a commercial or Universal Bank.
7. Bidders must quote for all of the items and shall submit a proposal on each item and evaluation and award of contract will be undertaken on a lump sum basis.
8. Any erasure, correction or alteration made by the bidders in any of the items shall render the bid non-complying, hence, a ground for disqualification.
9. The DPWH reserves the right to accept or reject any bid to annul the bidding process, and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.


MEDMIER G. MALIG
Assistant Secretary for Technical Services
and Information Management Service (IMS)
Chairperson, BAC for Goods

Item No.	ITEMS and DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
I	<p>Customized Binders A4 Size with hard cover and with thickness of 2.5mm or more, PVC royal blue cover white ply-leaf inside with 7cm (capacity) x 3 inches (ring distance) lever- arch file mechanism with rado lock ring pocket and DPWH three (3) colored logo on spine expansion of at least 75mm with white background.</p> <p>1. Office of Sr. U/Sec Emil K. Sadain - 60 pcs 2. Office of U/Sec Marichu A. Palafox - 21 pcs 3. Finance Service - 208 pcs 4. Internal Audit Service (IAS) - 200 pcs 5. Planning Service - 100 pcs 6. Public-Private Partnership Service (PPPS) - 150 pcs 7. Cash Division, HRAS - 50 pcs 8. Bureau of Maintenance (BOM) - 219 pcs 9. RMC II (Multilateral), UPMO - 70 pcs</p>	1,078	pcs		
II	<p>Customized Binders Legal size with hard cover and with thickness of 2.5mm or more, PVC royal blue cover white ply-leaf inside with 7cm (capacity) x 3 inches (ring distance) lever-arch file mechanism with rado lock ring pocket and DPWH three (3) colored logo on spine expansion of atleast 75mm with white background.</p> <p>1. Office of Sr. U/Sec Emil K. Sadain - 80 pcs 2. Office of U/Sec Marichu A. Palafox - 5 pcs 3. Finance Service - 70 pcs 4. Public-Private Partnership Service (PPPS) - 150 pcs 5. Cash Division, HRAS - 25 pcs 6. Bureau of Maintenance (BOM) - 89 pcs 7. Bureau of Construction (BOC) - 100 pcs 8. Bureau of Design (BOD) - 883 pcs 9. RMC II (Multilateral), UPMO - 70 pcs</p>	1,472	pcs		
TOTAL AMOUNT (Php)					
Please specify total amount in words (Php)					
Please specify brand names & model, if applicable. • Brand Name & Model: _____ • Delivery Period: _____					
Warranty: _____ Price Validity: _____					
After having carefully read and accepted your general conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.					
Tel. Nos. 5304-3530 / 5304-3188 / 5304-3208 / 5304-3108 Email Address: alibin.mikko_paulo@dpwh.gov.ph				Signature Over Printed Name/Date _____ Tel. No./Cellphone No./E-mail Address	
12.1.3 JAD/MPOA				Website: https://www.dpwh.gov.ph Tel. No(s).: 5304-3000 / (02) 165-02	
				