



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
DAVAO CITY DISTRICT ENGINEERING OFFICE
L. Ma. Guerrero St., Davao City



Name of Procuring Entity: DPWH-DCDEO, DAVAO CITY RFQ No. & Date: 05-050-2025 (25GLB52) 5/27/25
Revised on: _____ PR No. & Date: 05-050-2025 5/26/25
Standard Form/Title: REQUEST FOR QUOTATION Office/End-user : ADMINISTRATIVE SECTION
(Small Value Procurement) DPWH-DCDEO

COMPANY NAME : _____

ADDRESS : _____

TEL. NO./ FAX No. : _____ **TIN No.** _____

TERMS AND CONDITIONS :

1. All entries must be typewritten or legibly written.
2. All technical specifications must be complied with. Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.
3. Delivery period within 30 CD upon receipt of the approved funded Purchase Order (P.O.) Administrative Penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
4. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
5. Price validity shall be for a period of one hundred twenty (120) calendar days.
6. **PhilGEPS Registration Certificate, Mayor's Permit (must be certified true copy), DTI or SEC or CDA for Cooperatives, Tax Clearance, ITR, Authority of Signing Officials (Specific to Contract) and Omnibus Sworn Statement (Specific to Contract)** shall be attached upon submission of the quotation and every page of the document must be signed.
7. **Bidders shall submit original brochures of the product if applicable.**
8. **Please indicate the brand for each items being offered.**
9. The approved budget ceiling for this procurement is Php 107,570.45.

Please quote your lowest price on the item(s) listed below, the Terms and Conditions stated and submit your duly signed quotation personally or thru your authorized representative (submitted thru courier/fax will not be accepted) not later than 10:00 A.M. of June 03, 2025 to the BAC Secretariat for Goods, L. Ma. Guerrero St., Davao City.

MA. GLORIA G. SORRERA
Chairperson, BAC

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Kitchen Faucet #1/2	12.00	pcs		
2	Laboratory Faucet #1/2	12.00	pcs		
3	Pressure Switch	12.00	pcs		
4	Check Valve #1	12.00	pcs		
5	Magnetic Starter/ Switch 1 HP	5.00	pcs		
6	Set Bidet Sprayer	12.00	pcs		
7	Lubricant Oil WD 40	5.00	pcs		
8	Epoxy A & B 1/2 L	2.00	pcs		
9	Polyester Body Filler Polituff 1L	5.00	pcs		
	X-X-X-X-X-X-X-X-X-X-X-X-X-X-X				
	The awarding for this RFQ will be on a lump-sum basis, Prospective Suppliers must quote for all of the items, Otherwise they will be subjected for disqualification.				
	Please specify total amount in words.				

NOTE: Procurement of Materials for Plumbing Works for the use of GSO-Administrative Section for DPWH-DCDEO, Davao City

AMOUNT IN WORDS:	
TOTAL:	

Brand and Model : _____ Warranty : _____
Delivery Period : _____ Price Validity : _____

After having carefully read and accepted your General Conditions, I / We quote you on the item (s) at prices note above. If the space for Delivery of Period, Warranty and Price Validity are left blank, it means that I concur with the terms and Conditions specified by DPWH.

Telephone No.: 226-4775 (BAC Secretariat)

Printed Name / Signature / Designation

Tel. No. / Cellphone No. / E-mail Address



FEB 26 2024

DEPARTMENT ORDER)
)
No. 28)
Series of 2024)

SUBJECT: Three (3)-Strike Policy in the Procurement of Infrastructure, Goods and Consulting Services Contracts

d 2/20/2024

I. Introduction and Policy Objective

In order to establish a fair and transparent system for managing offenses committed by bidders in the procurement of infrastructure, goods, and consulting services projects through public bidding, the Department of Public Works and Highways (DPWH) hereby introduces an updated Three (3)-Strike Policy. This policy is aimed at enforcing adherence to the procurement guidelines stipulated under Section 69.1.i of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184. Under this policy, if a bidder commits three (3) offenses/acts described as "*All other acts that tend to defeat the purpose of competitive bidding*" they shall be subjected to an administrative penalty. These offenses/acts are further classified into three (3) major categories, as enumerated below:

II. Classification of Offenses that Triggers the Three (3)-Strike Policy and Exceptions

1. Withdrawal from the bidding process, submission of a non-participation letter, or failure to submit a bid after purchasing the bid documents. However, the Bids and Awards Committee (BAC) recognizes certain valid reasons for these actions:
 - a. If upon computation prior to bid submission, the bidder determines that their proposed bid price will exceed the Approved Budget for the Contract (ABC). To substantiate this, the bidder must provide evidence. Acceptable proof includes, but is not limited to, a Detailed Budget Estimation or a Market Price Report.
 - b. If the bidder, after reviewing the bidding documents and evaluating the available market options, determines that the required goods or supplies either are not available or that the available alternatives do not meet the specified Technical Specifications. Additionally, if providing the specified goods or supplies would require the bidder to incur costs exceeding the competitive and financially viable range, or if adherence to the specifications would lead to a bid price that is not economically favorable, the bidder may withdraw. To validate this reason, the bidder should present an affidavit, demonstrating that participating in the bid under these conditions would be financially unsustainable.
2. Submission of late bids without valid reasons, as determined by the BAC. Exceptions will be considered under extraordinary circumstances, such as force majeure. This refers to unexpected and unavoidable external events that impede or prevent a bidder from timely bid submission, as defined in Article 1174 of the Philippine Civil Code.

3. Submission of patently insufficient bid.

A "patently insufficient bid" refers to a bid that fails to include or comply with certain mandatory requirements. The determination of whether a bidder committed such an offense may occur as outlined below:

a. During Eligibility Screening and/or Shortlisting:

- i. Submission of an expired Certificate of Philippine Government Electronic Procurement System (PhilGEPS) Registration (Platinum Membership), or a Certificate of PhilGEPS Certification containing expired Class "A" Legal and Financial Documents, as determined during the eligibility screening.
- ii. Failure to include Certificate of Employment, Contract Agreement among permanent personnel and staff of the firm, and Curriculum Vitae in the Application for Eligibility and Shortlisting (AES), which are evaluated during the shortlisting for Consulting Services Projects.

b. During Bid Evaluation:

- i. Failure to submit required bid forms, as outlined in Annex C detailing the complete list of required bid forms.
- ii. Submission of incomplete, insufficient, or defective documents due to the non-inclusion and/or omission of mandatory provisions and statements for the required bid forms, as per Annex C outlining the mandatory provisions of required forms.
- iii. Submission of an unnotarized Bid Securing Declaration, an Omnibus Sworn Statement, and Joint Venture Agreement, or statements from all the potential joint venture partners, with the exception during the Declaration of State of Calamity, or implementation of community quarantine or similar restrictions declared or being implemented either in the locality of the Procuring Entity (PE) or of the bidder.
- iv. Submission of the Bid Form, Price Schedules, Bid Securing Declaration, Omnibus Sworn Statement, and Joint Venture Agreement (JVA) without the name, legal capacity, and signature of the bidder or its authorized representative.
- v. Nomination of key personnel of a profession different from what is required by the Bidding Documents, or, in the case of Consulting Services, proposing a Key Personnel whose educational background is different from that required by the Terms of Reference (TOR).
- vi. Failure to submit proof of ownership, lease, or purchase agreement of pledged equipment.
- vii. Failure to submit the required certification of key personnel as per Department Order No. 9, Series of 2012, or, in the case of Consulting Services projects, failure to submit certifications as required by the Terms of Reference (TOR).
- viii. Failure to comply with the required minimum number of key personnel and equipment as stated in the Bidding Documents.

c. During Postqualification:

- i. Participation in bidding for Consulting Services or Good and Services Contracts by a bidder whose Business Type Category, as indicated on the



- Mayor's Permit, does not match or unrelated to the contract being bid for, as determined during the postqualification process.
- ii. Participation in bidding for Infrastructure Projects by a bidder whose Allowable Range of Contract Costs (ARCC), as indicated on the PCAB License, does not match with the specific requirements of the infrastructure project being bid for, in terms of Category, Classifications & Size Ranges.

III. Enforcement and Penalties

If a bidder commits any of the three (3) major offenses/acts listed above three (3) times within a year—starting from the approval date of the Resolution Recommending the Imposition of Strike One (1) (First Warning), which is counted as day 1, through day 365—and if these three (3) offenses are of a similar or identical nature, it will trigger the enforcement of the stipulated administrative penalty: suspension from participating in all DPWH procurement activities and entering into contract with any DPWH Procuring Entity. Subsequently, as per the procedure outlined in **Annex A**, this may result in the blacklisting of the suspended bidder, thereby disqualifying the bidder from participating in any government procurement activities for a period of one (1) year. In conjunction with blacklisting, the bidder will also face bid security forfeiture and must comply with the enforcement of the Bid Securing Declaration's conditions.

In more severe instances, when a bidder commits another set of three (3) similar offenses, or more than two (2) sets of three (3) similar offenses—instances where more than six similar offenses occur within the said one-year timeframe—the bidder may be subjected to an increased penalty resulting in blacklisting for a period of two (2) years. The effective duration for the penalty of either one (1) or two (2) years, as applicable, will be clearly stipulated in the Blacklisting Order, with the provision that the duration of blacklisting shall not exceed a maximum period of two (2) years, commencing on the date the Blacklisting Order is approved and issued by the Secretary.

In enforcing these penalties, the Department emphasizes the need for a clear and fair procedure. When an offense leading to a strike is identified, the erring bidder will be promptly notified by the Bids and Awards Committee (BAC) and given a chance to explain their actions before any final decision is made. This procedure helps ensure a well-informed and fair judgment. Furthermore, if a bidder is suspended due to three (3) strikes, they have the right to file a Request for Reconsideration (RR) as per the procedure in Annex A. This gives the suspended bidder a formal way to challenge the suspension, showcasing the Department's commitment to due process in enforcing the Three (3)-Strike Policy.

IV. Due Process and Implementation

To ensure that due process is upheld across all stages of procurement—from eligibility screening and shortlisting to bid evaluation and post-qualification—it is essential for the BAC and its Technical Working Group (TWG) to meticulously verify the Monthly Consolidated Strike Report or its updated version at each stage of the procurement process. All BACs are tasked with actively monitoring these updates to accurately track the infractions committed by bidders. Notably, even if a bidder has accumulated three (3) strikes, this alone shall not be grounds for ineligibility, disqualification, or post-disqualification until the Suspension Order is approved by the Secretary and officially posted on the DPWH website. Moreover, if a suspended bidder has



filed a request for reconsideration, the awarding of the contract may be deferred until such request is resolved. This approach ensures the integrity and coherence of our procurement system, reflecting our dedication to a transparent and fair process for all participants.

Failure of the concerned DPWH personnel to implement the provisions of this Order shall, after due process, make them liable to the penalties prescribed for violation of reasonable office rules and regulation in Rule 10, Administrative Offenses and Penalties of the 2017 Rules on Administrative Cases in the Civil Service dated 03 July 2017.

This Order shall take effect immediately and shall supersede Department Order No. 17, series of 2015, Department Order No. 35, series of 2008 and all other issuances that are inconsistent with this Order.

Department of Public Works and Highways
Office of the Secretary




WIN4AB00225


MANUEL M. BONOAN
Secretary

- Encl: 1. Annex A: Detailed Procedural Flowchart of the Three (3)-Strike Policy Implementation
2. Annex B.1: Strike Summary Report Form
3. Annex B.2: Individual Bidder Strike Form
4. Annex C: Complete List of Mandatory Bid Forms and its Mandatory Provisions per GPPB Circular 04-2020
5. Annex D: Transmittal of Three (3)-Strike Documents to Procurement Service (PrS)
6. Appendix 1: BAC's Show-Cause Letter Template
7. Appendix 2: Resolution Recommending Strike Template
8. Appendix 3: Notice of Strike One (1)-1st Warning to Erring Bidder Template
9. Appendix 4: Notice of Strike 2-"n" to Erring Bidder Template
10. Appendix 5: Monthly Consolidated Strike Report Template

12.1 MVSG/MSV/MAP

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1.0 Purpose and Scope


The purpose of this set of guidelines is to foster a fair and transparent system that addresses violations committed by bidders during procurement processes within the Department of Public Works and Highways (DPWH) in accordance with Section 69.1.i of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A) 9184. The Three (3)-Strike Policy stipulates that if a bidder commits three (3) similar offenses categorized as "*All other acts that tend to defeat the purpose of competitive bidding*" within a one (1)-year period, they will be suspended from participating in procurement activities.

When substantial evidence of an offense is presented, the Bids and Awards Committee (BAC) initiates proceedings and provides the bidder with an opportunity to explain their actions. If a bidder accumulates three (3) strikes of the same or similar offenses, the Procurement Service (PrS) drafts a Department Order proposing a suspension, and subsequent blacklisting which becomes effective upon the Secretary's approval. In severe instances, where a bidder accrues more than two (2) sets of three (3) strikes within a year, an escalated penalty may be imposed, potentially resulting in a two (2)-year blacklisting.

This policy applies to the procurement of infrastructure, goods, and consulting services projects through competitive/public bidding. It is designed to ensure compliance with established bidding guidelines and to assess the overall reliability of bidders within the procurement process.

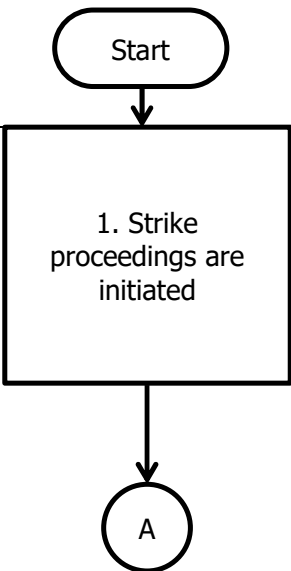
2.0 Definition of Terms


Strike	<p>Refers to a formal record of an offense committed by a bidder in the procurement process of infrastructure, goods, and consulting services contracts through public bidding. It is issued when a bidder violates specific procurement guidelines, particularly those acts that undermine the fairness and competitiveness of the bidding process. These violations include habitually withdrawing from bidding, submitting late bids, or providing patently insufficient bids.</p> <p>Accumulating three (3) strikes within a one (1)-year period for similar or identical offenses leads to administrative penalties. These penalties include suspension from all DPWH procurement activities, forfeiture of bid security, and potential blacklisting, which prevents the bidder from participating in any government procurement activities for a specified duration. These measures serve both as a deterrent against non-compliance and as a means to ensure adherence to established procurement standards and practices.</p>
Suspension	An interim penalty imposed for infractions committed by a bidder during the procurement stage, whereby such bidder is prohibited from further participation in the bidding process of an agency. It shall remain in effect during the period of request for reconsideration and shall terminate only upon final decision by the Secretary.
Blacklisting	An administrative penalty disqualifying a person or an entity from participating in any government procurement for a given period.

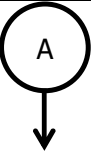
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Bids and Awards Committee (BAC)	Refers to the Committee of the Procuring Entity, which is responsible for the procurement planning, bidding process, eligibility screening, postqualification, recommending award of contracts and dispute resolution related to bidding process. Its composition and functions are outlined in Rule V Sections 11 and 12 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184, respectively.
Erring Bidder	Refers to a bidder or a participant in the procurement process who commits one of the specified offenses warranting a "Strike" under the DPWH's Three (3)-Strike Policy, including unjustified withdrawal from the bidding process, late bid submissions, and submission of patently insufficient bids. Accumulating three offenses within one (1) year period leads to a suspension from DPWH procurement activities. Further violations can escalate the penalty to blacklisting, prohibiting participation in any government procurement activities for up to two years, depending on the severity and frequency of the offenses, subject to the Secretary's approval.
Suspended Bidder	Refers to an Erring Bidder who, after accumulating three (3) similar offenses within one (1) year period as defined under the DPWH's Three (3)-Strike Policy, has been formally suspended from participating in any procurement activities. During the suspension period, which remains effective throughout any request for reconsideration, the bidder is barred from engaging in bidding processes. The suspension only lifts upon the final decision by the Secretary.

3.0 General Procedure

Process Flow	Responsible	Details
 <pre> graph TD Start([Start]) --> Init[1. Strike proceedings are initiated] Init --> A((A)) </pre>	All DPWH-BACs	The BAC shall initiate proceedings when there is substantial evidence that a bidder has committed an offense warranting a "strike", as per the criteria in the Three (3)-Strike Policy.

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<p>2. Erring bidders are promptly informed of infractions.</p>	<p>All DPWH-BACs through its Secretariat or the Procurement Unit (PrU)</p>	<p>The BAC, upon determining the existence of an infraction(s), must without delay notify the erring bidder of the committed offense(s), aiming to do so <u>within the same day</u>. The Procurement Unit (PrU) or the BAC Secretariat is tasked with promptly drafting the Show-Cause Letter for BAC's approval and sending it to the bidder's PhilGEPS registered email or via facsimile <u>on the same day</u>. The erring bidder then has three (3) calendar days from receiving the notice to explain why they should not be sanctioned or receive a "strike".</p>
<p>3. Await and Monitor Erring Bidder's Response to the Show-Cause Notice</p>	<p>All DPWH-BACs through its Secretariat or the Procurement Unit (PrU)</p>	<p>If the <u>erring bidder does not respond within the specified three (3) calendar days</u>, the BAC, through its Secretariat or the Procurement Unit, shall draft a resolution recommending the imposition of a strike against the bidder. This recommendation, along with the completed Three-Strike Report Form as prescribed in Annexes B.1 and B.2, is then presented to the Head of the Procuring Entity (HoPE).</p> <p>Subsequently, the resolution and the BAC proceedings records are transmitted to the HoPE. These documents include the completed Three-Strike Report Form, a copy of the Show-Cause Letter sent to the erring bidder, and proof of sending (e.g., email delivery confirmation or a facsimile transmission report).</p>
<p>4. The Bidder Submitted Response and a Hearing is requested.</p>	<p>Erring Bidder</p> <p>All DPWH-BACs through its Secretariat or the Procurement Unit (PrU)</p>	<p>If the bidder in question submits a response to the Show-Cause Notice and <u>requests a hearing</u>, the BAC must schedule and conclude the hearing <u>within five (5) calendar days</u>. Upon review of the hearing's outcomes or the submitted response, if the BAC finds the bidder's justifications not meritorious, it will, on the final day but no later than the fifth day, draft a resolution recommending the imposition of a strike against the bidder. This resolution, along with the completed Three (3)-Strike Report, is then presented to the Head of the Procuring Entity (HoPE).</p> <p>If <u>no request for a hearing is made</u>, the BAC will assess the bidder's response and the facts <u>within five (5) calendar days</u>. If fault is determined, the BAC shall draft a resolution recommending a strike</p>



Department of Public Works and Highways

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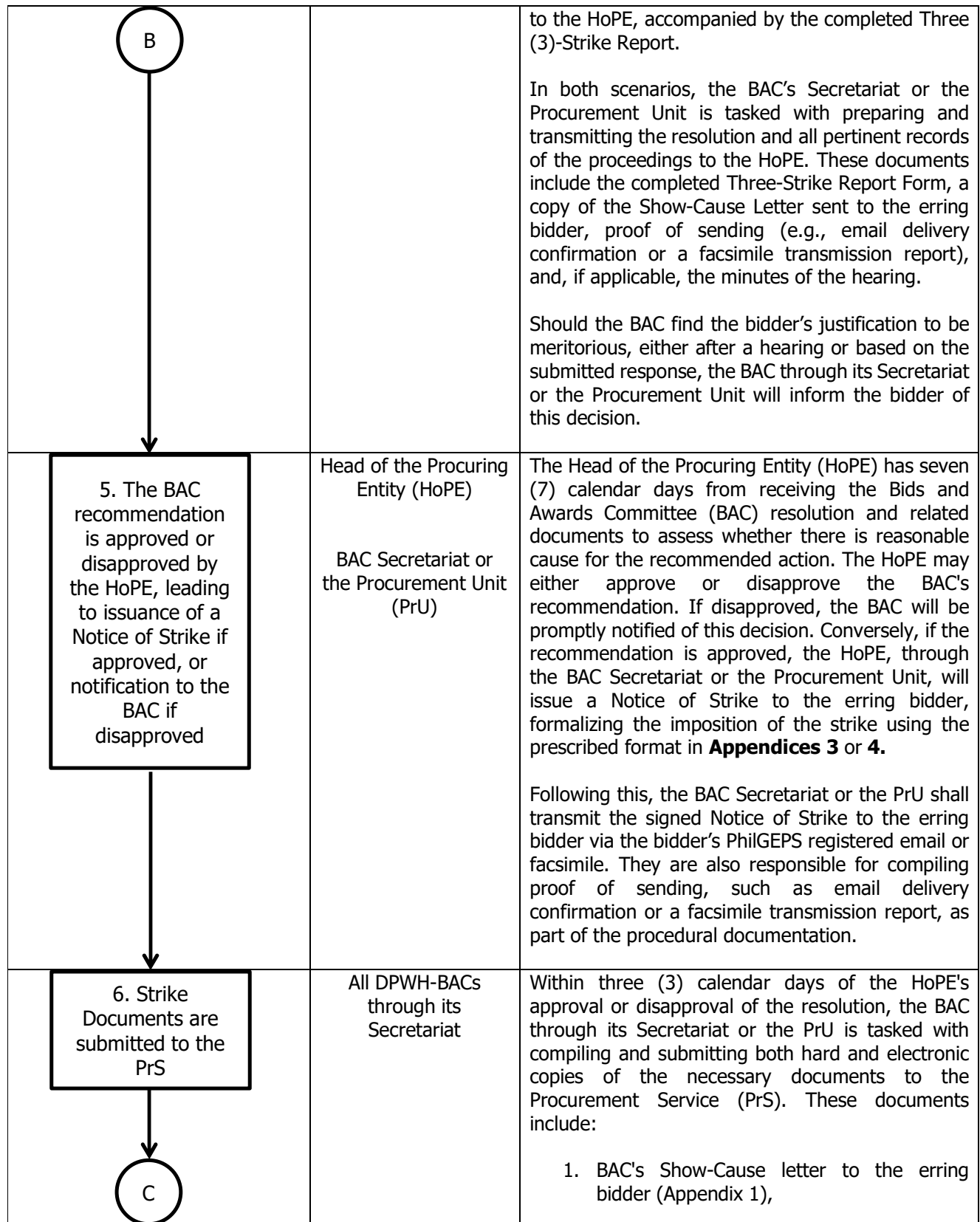
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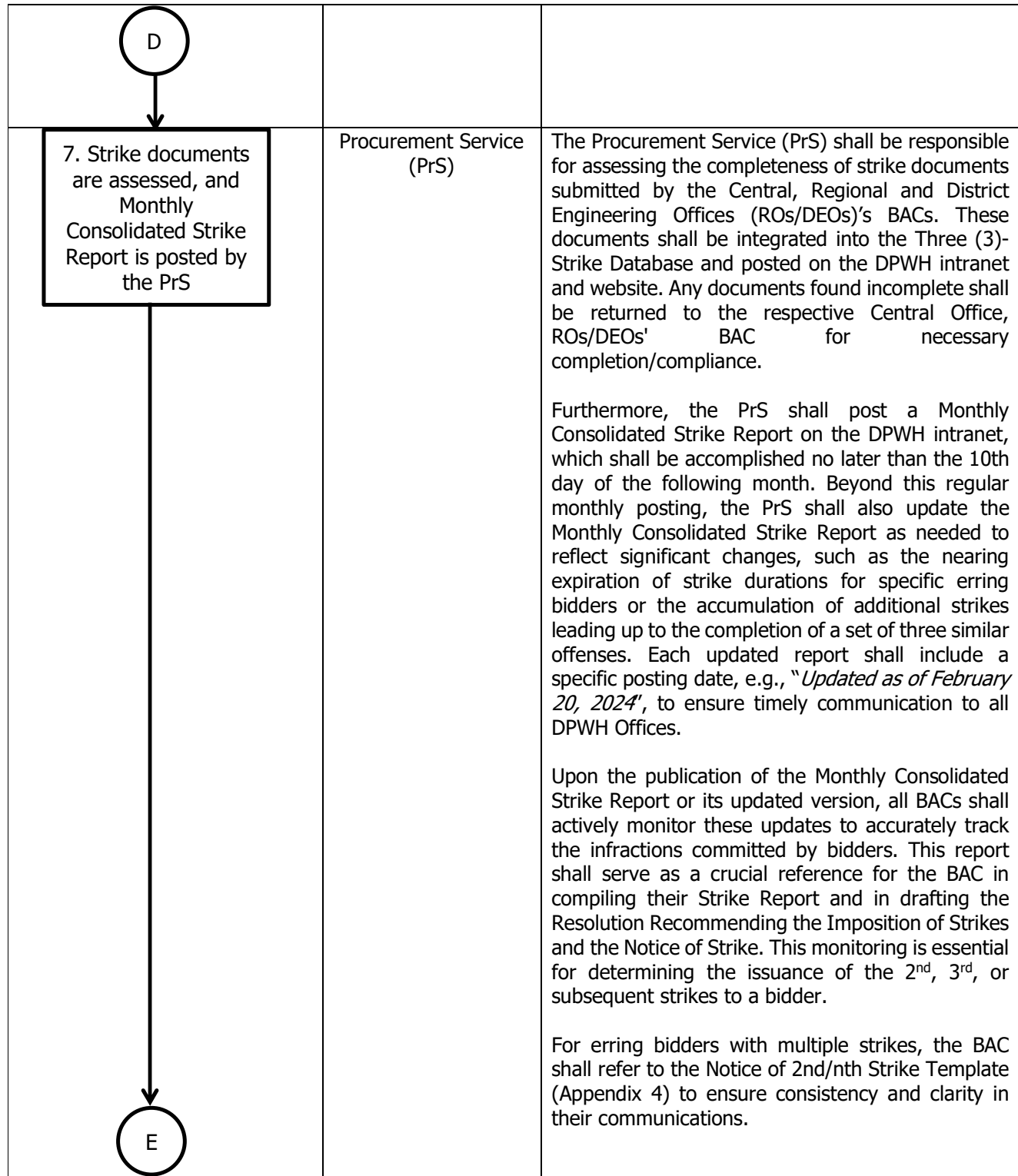
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<div data-bbox="315 323 406 415" data-label="Diagram"> </div>		<ol style="list-style-type: none"> 2. Proof of sending the BAC's letter and the bidder's acknowledgment of receipt, 3. The bidder's response to BAC's Show-Cause letter, if any, 4. Notarized Three (3)-Strike Report (Annexes B.1 and B.2), 5. The approved Resolution Recommending the Imposition of Strike(s) (Appendix 2), 6. The Notice of Strike to the Erring Bidder (Appendices 3 or 4). 7. Proof of sending the Notice of Strike and the bidder's acknowledgment of receipt, 8. Minutes of the Hearing/Proceedings, if a hearing was conducted, 9. The HoPE's Notice of Disapproval, if the Resolution Recommending the Imposition of a Strike was disapproved (if applicable). <p>The BAC, through its Secretariat or the PrU, must transmit these documents to the Procurement Service using the prescribed format in Annex D, wherein the documents listed must be properly accomplished or ticked off. Upon submission, documents must also be properly dog-eared for easy identification, assessment, and evaluation.</p> <p>In cases <u>where no offenses are identified</u>, it is mandatory for the Bids and Awards Committee (BAC), through its Secretariat, to accomplish and submit the Three (3)-Strike Report using the prescribed format in Annexes B.1 and B.2. This procedure not only ensures comprehensive documentation and adherence to the Three (3)-Strike Policy for every procurement project but also aligns with the DPWH Quality Management System (QMS) requirements in compliance with ISO 9001:2015. Specifically, it adheres to Clause 4.2, which focuses on understanding the needs and expectations of interested parties, and Clause 8.4, pertaining to the control of externally provided processes, products, and services. These standards highlight the significance of assessing and managing the performance and compliance of bidders to uphold quality and regulatory requirements.</p> <p>Moreover, the Three (3)-Strike Evaluation must be accomplished/completed during the eligibility screening/shortlisting, bid evaluation, and post-qualification processes.</p>
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<div data-bbox="235 514 506 739" style="border: 1px solid black; padding: 5px; margin-bottom: 10px;">8. A third strike leads to the drafting of a Suspension Order for the erring bidder.</div>	Procurement Service (PrS)	<p>Once a bidder has been found to commit three strikes/offenses of a similar or identical nature within a year, starting from the approval date of the Resolution Recommending the Imposition of Strike One - First Warning, as recorded in the Consolidated Strike Report/Real-time Strike Database, the Procurement Service (PrS) shall draft a Department Order (Suspension Order) for the Secretary's approval or disapproval. This order, upon the Secretary's approval, will prohibit the erring bidder from participating in any procurement processes within DPWH Offices and from entering into contracts with any DPWH Procuring Entity during the suspension period. Additionally, the PrS will draft a Notice of Decision, subject to the Secretary's approval or disapproval.</p> <p>Should the Secretary disapprove the Suspension Order, the PrS must update the Consolidated Strike Report/Real-time Strike Database accordingly. Furthermore, the PrS may be required to re-evaluate the case or take alternative corrective actions as deemed necessary based on the Secretary's feedback and directives.</p> <p>It is important to highlight that a bidder can accumulate these three strikes across different projects. For instance, if a bidder is involved in three separate projects with a given procuring entity and submits an expired Certificate of PhilGEPS Registration (Platinum Membership) for each project, this would lead to the immediate accumulation of three strikes.</p>
<div data-bbox="209 1556 547 1772" style="border: 1px solid black; padding: 5px; margin-bottom: 10px;">9. The Suspension Order and Notice of Decision are communicated to the erring bidder</div>	Secretary Procurement Service	<p>Upon the Secretary's approval and the signing of the Suspension Order and Notice of Decision, the Procurement Service (PrS) shall transmit the signed Notice of Decision to the erring bidder via the bidder's PhilGEPS registered email or facsimile, with a copy furnished to the DPWH Central Office Legal Service (LS). Additionally, the PrS must compile evidence of this transmission, such as email delivery confirmations or facsimile transmission reports, for procedural documentation. The receipt of the Notice of Decision by the erring bidder signifies the start of the suspension period, effectively barring</p>



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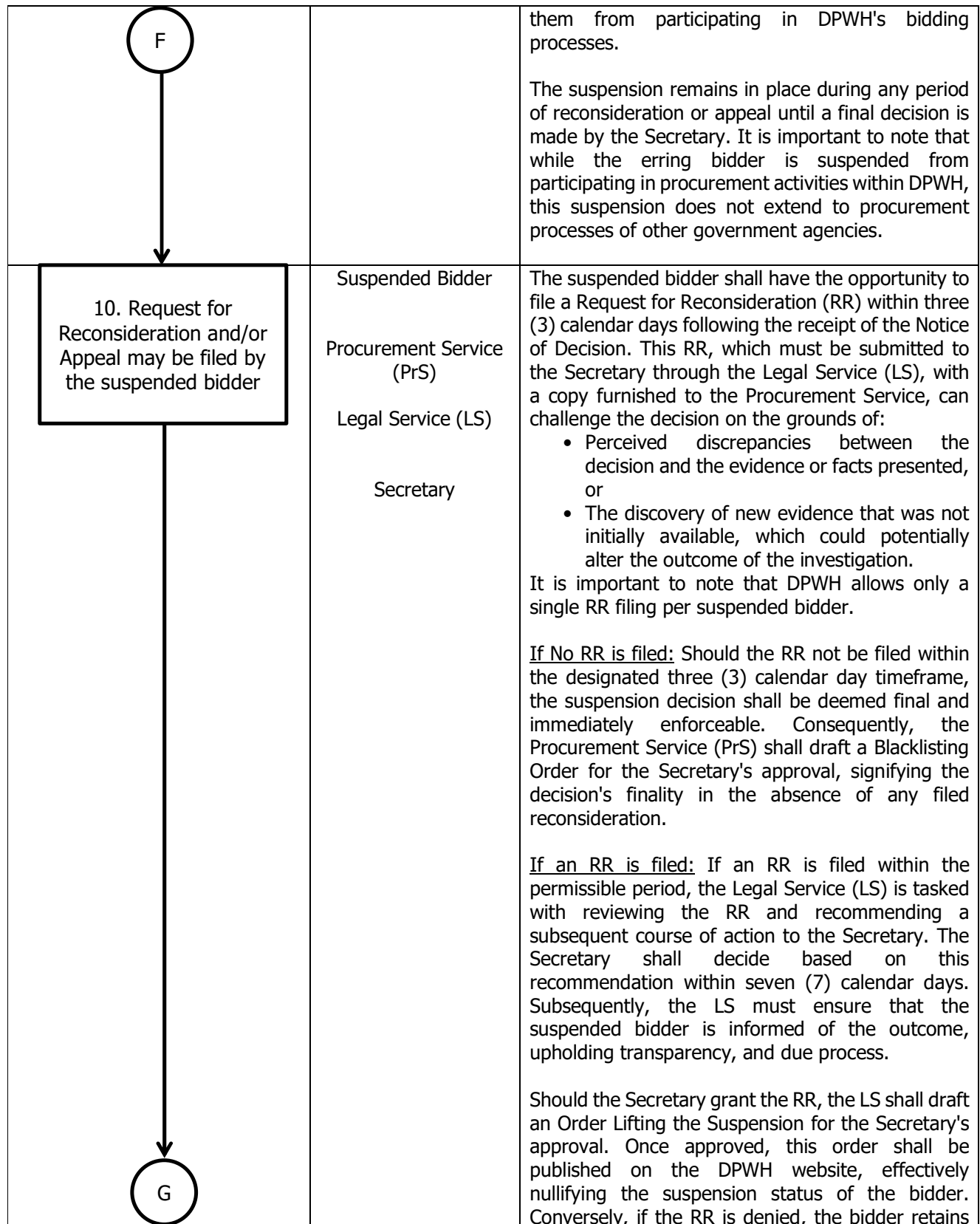
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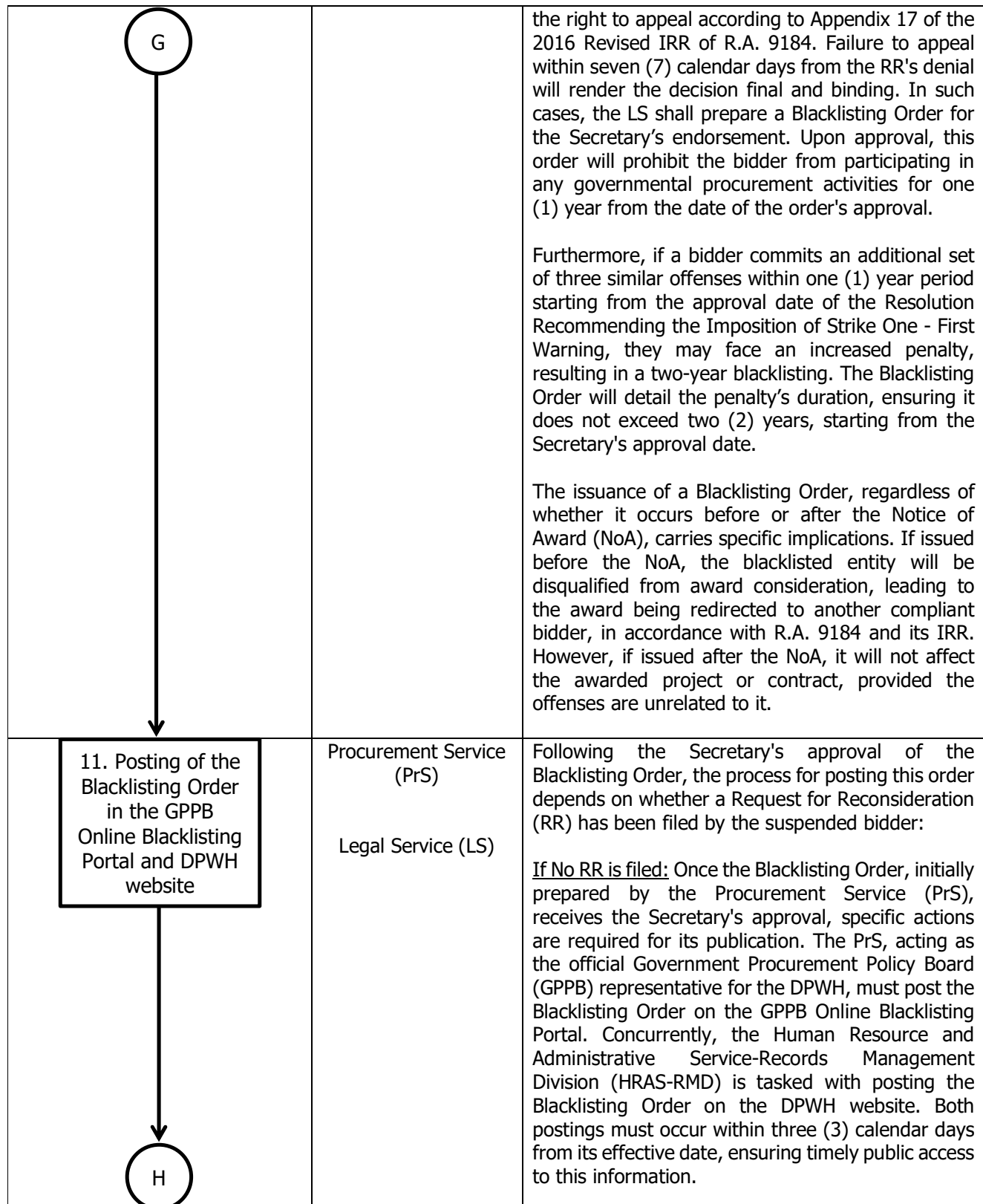
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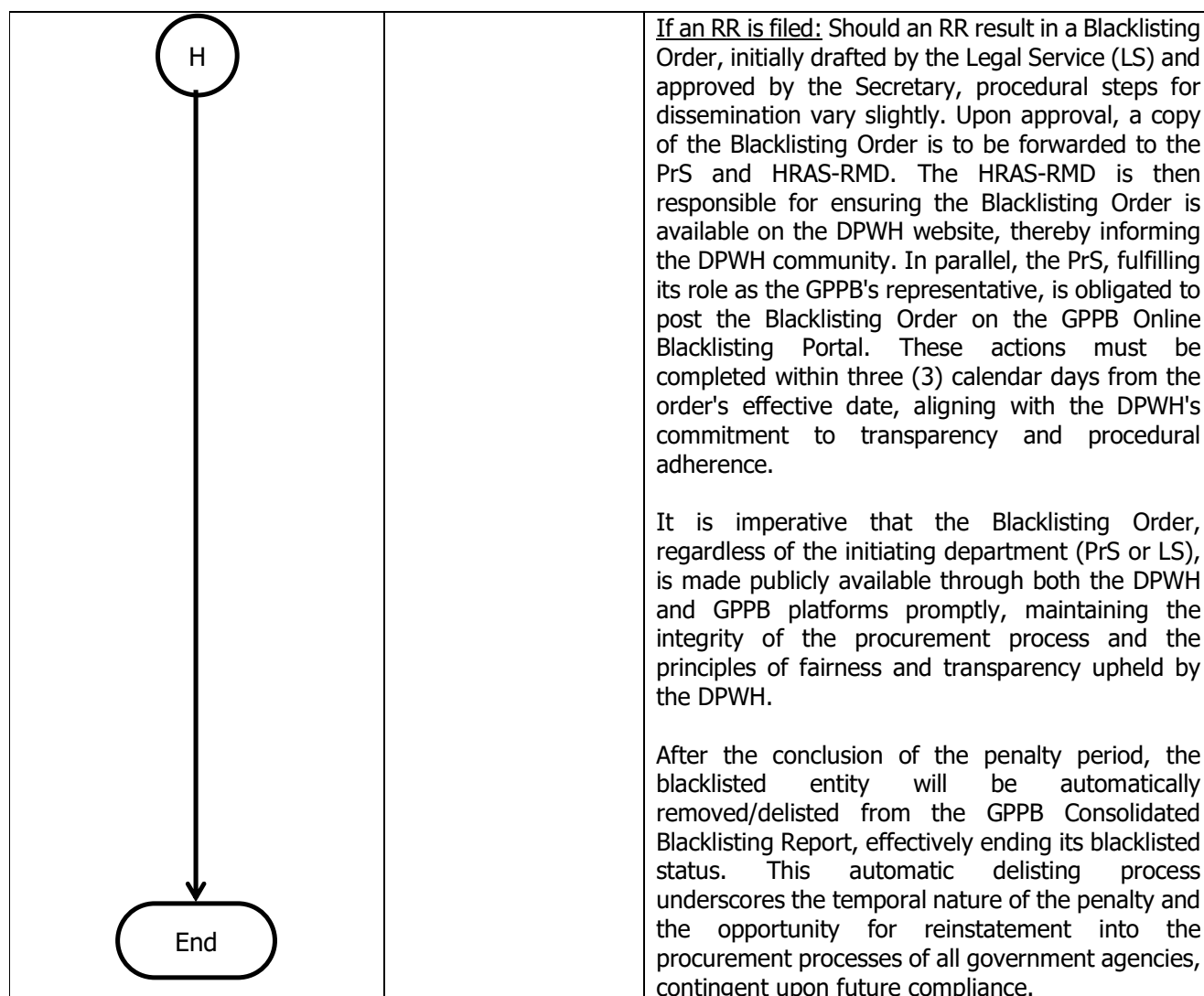
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4.0 References

1. 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184
2. GPPB Circular 04-2020 Guidelines in the Preparation of the Simplified Philippine Bidding Documents for Goods and Infrastructure Projects and the Submission of the Required Forms to be included in the Procurement of Goods, Infrastructure Projects, and Consulting Services

5.0 Records

1. BAC's Show-Cause letter to the erring bidder
2. Proof of sending the BAC's letter as well as the bidder's acknowledgment of receipt
3. Bidder's response to BAC's Show-Cause letter
4. Notarized Three (3)-Strike Report
5. Approved resolution recommending the strike/s
6. Notice of Strike to the Erring Bidder
7. Transmittal of Three (3)-Strike Documents to PrS
8. Minutes of the Hearing/Proceedings
9. HoPE's Notice of Disapproval regarding the Resolution Recommending the Imposition of Strike/s

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10. Monthly Consolidated Strike Report
11. Suspension Order
12. Notice of Suspension/Notice of Decision
13. Proof of sending the Notice of Decision as well as the erring bidder's acknowledgment of receipt
14. Motion for Reconsideration, if any
15. Blacklisting Order
16. Consolidated Blacklisting Report

6.0 Approval

Prepared by:


MA. VICTORIA S. GREGORIO
 Director, Procurement Service
 Process Owner Head

Reviewed by:


MARICHU A. PALAFOX, CESO II
 OIC- Office of the Undersecretary for Support Services
 Chairperson, Policies and Procedures Review Committee
 (S.O 304 s. 2021)

Approved by:


MANUEL M. BONOAN
 Secretary

Department of Public Works and Highways
 Office of the Secretary



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STRIKE SUMMARY REPORT FORM

Date of Report: [Click or tap to enter a date.](#)

Project Details	
Project Name	
Contract ID No.	
Approved Budget for the Contract	
Procurement Category	Choose an item.
Mode of Procurement	Competitive Mode

Name of Bidders	Committed Strike/ Offense?		If Strike/Offense is Committed*
	NO	YES	
1.	<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.
2.	<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.
3.	<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.
4.	<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.
5.	<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.
6.	<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.
7.	<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.
8.	<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.
9.	<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.
10.	<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.

* If the answer is "No", select "Not Applicable" (N/A). If the answer is "Yes", choose one of the three (3) types of strikes/offenses. Please attach the Individual Bidder Strike Form along with the Strike Summary Form.

BIDS AND AWARDS COMMITTEE

BAC Chairperson

BAC Vice-Chairperson

Member

Member

Member

Member

SUBSCRIBED AND SWORN to before me this _____ day of __[Month] [Year] at _____. Affiant is personally known to me and was identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant exhibited to me their PRC ID/TIN ID/PWH ID with photograph and signature appearing thereon:

Affiant	ID and ID No.	Date Issued	Place Issued

Witness my hand and seal this _____ day of __[Month] [Year]

Doc. No. ____

Page No. ____

Book No. ____

Series of ____



INDIVIDUAL BIDDER STRIKE FORM

Contract Details		
Contract Name		
Contract ID No.		
Approved Budget for the Contract		
Procurement Category		Choose an item.
Bidder Details		
Bidder's Name		
Bidder's Address		
Bidder's Contact No.		
PhilGEPS Registration No.		
Offense Details (Pursuant to Sec. 69.1.i of the 2016 Revised IRR of R.A. 9184) <i>Leave unchecked if no strike found</i>		
<input type="checkbox"/>	A.	Withdrawal from the bidding process, submission of a non-participation letter, or failure to submit a bid after purchasing the bid documents.
<input type="checkbox"/>	B.	Submission of late bids without valid reasons, as determined by the BAC.
<input type="checkbox"/>	C.	Submission of patently insufficient bid as listed hereunder:
C.1 During Eligibility Screening and/or Shortlisting:		
<input type="checkbox"/>	C.1.a	Submission of an expired Certificate of Philippine Government Electronic Procurement System (PhilGEPS) Registration (Platinum Membership), or a Certificate of PhilGEPS Certification containing expired Class "A" Legal and Financial Documents, as determined during the eligibility screening.
<input type="checkbox"/>	C.1.b	Failure to include Certificate of Employment, Contract Agreement among permanent personnel and staff of the firm, and Curriculum Vitae in the Application for Eligibility and Shortlisting (AES), which are evaluated during the shortlisting for Consulting Services Projects.
C.2 During Bid Evaluation:		
<input type="checkbox"/>	C.2.a	Failure to submit required bid forms, as outlined in Annex C detailing the complete list of required bid forms. Identify the missing mandatory/required bid form/s: 1. _____ 2. _____ 3. _____ 4. _____

<input type="checkbox"/>	C.2.b	Submission of incomplete, insufficient, or defective documents due to the non-inclusion and/or omission of mandatory provisions and statements for the required bid forms, as per Annex C outlining the mandatory provisions of required forms. Identify the required form/s and the omitted mandatory provision/s.								
		<table border="1"> <thead> <tr> <th>Required Form/s</th> <th>Omitted Mandatory Provision/s</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	Required Form/s	Omitted Mandatory Provision/s						
Required Form/s	Omitted Mandatory Provision/s									
<input type="checkbox"/>	C.2.c	Submission of an unnotarized Bid Securing Declaration, an Omnibus Sworn Statement, and Joint Venture Agreement, or statements from all the potential joint venture partners.*								
<input type="checkbox"/>	C.2.d	Submission of the Bid Form, Price Schedules, Bid Securing Declaration, Omnibus Sworn Statement, and Joint Venture Agreement (JVA) without the name, legal capacity, and signature of the bidder or its authorized representative.								
<input type="checkbox"/>	C.2.e	Nomination of key personnel of a profession different from what is required by the Bidding document, or, in the case of Consulting Services, proposing a Key Personnel whose educational background is different from that required by the Terms of Reference (TOR).								
<input type="checkbox"/>	C.2.f	Failure to submit proof of ownership, lease, or purchase agreement of pledged equipment								
<input type="checkbox"/>	C.2.g	Failure to submit the required certification of key personnel as per Department Order No. 9, Series of 2012, or, in the case of Consulting Services projects, failure to submit certifications as required by the Terms of Reference (TOR).								
<input type="checkbox"/>	C.2.h	Failure to comply with the required minimum number of key personnel and equipment as stated in the Bidding Documents.								
C.3 During Postqualification:										
<input type="checkbox"/>	C.3.a	Participation in bidding for Consulting Services or Good and Services Contracts by a bidder whose Business Type Category, as indicated on the Mayor's Permit, does not match or unrelated to the contract being bid for, as determined during the postqualification process.								
<input type="checkbox"/>	C.3.b	Participation in bidding for Infrastructure Projects by a bidder whose Allowable Range of Contract Costs (ARCC), as indicated on the PCAB License, does not match with the specific requirements of the infrastructure project being bid for, in terms of Category, Classifications & Size Ranges.								
Total Number of Strike (If None put N/A)										
Date of the BAC's Show-Cause Letter:		Click or tap to enter a date.								
Date Sent:		Click or tap to enter a date.								
Date of Acknowledgment Receipt by the Erring Bidder:		Click or tap to enter a date.								

Did the Erring Bidder sent a Response to the BAC's Show-Cause Letter?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If Yes, Date of the Erring Bidder's Response to the BAC's Show-Cause Letter	Click or tap to enter a date.	
Did the Erring Bidder requested a Hearing?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Reason/s Given by the Erring Bidder in its Response to the BAC's Show-Cause Letter and/or During the Hearing.	<i>Please provide a brief description of the bidder's reason and justification</i>	
BAC's Decision on the Reasons and Justification given by the bidder.	<i>Please provide a brief description of the BAC's verdict.</i>	
BAC's Recommendation to the Head of the Procuring Entity (HoPE)	Imposition of Strike <input type="checkbox"/>	Non-Imposition of Strike <input type="checkbox"/>
For Imposition of Strike, Date of the Approval of the Resolution Imposing a Strike to the Erring Bidder <i>Note: The copy of the approved Resolution Recommending the Imposition of Strike to the Erring Bidder shall be submitted to the PrS along with the verified Strike Report</i>	Click or tap to enter a date.	

** with the exception during the Declaration of State of Calamity, or implementation of community quarantine or similar restrictions declared or being implemented either in the locality of the Procuring Entity (PE) or of the Bidder*

BIDS AND AWARDS COMMITTEE

[Name]
Position
BAC Chairperson

[Name]
Position
BAC Vice-Chairperson

[Name]
Position
BAC Member

[Name]
Position
BAC Member

[Name]
Position
BAC Member

ANNEX C: REQUIRED FORMS TO BE SUBMITTED BY BIDDERS AND ITS MANDATORY PROVISIONS

A. The Required Forms shall include:

- A. For all Procurement Projects:
 - i. Bid Security as identified in Section 17(j) of the 2016 revised IRR, which may either be
 - a) a Bid Securing Declaration as provided in Sections 27.2 and 27.5 of the 2016 revised IRR, as well as GPPB Resolution No. 03-2012 as amended by GPPB Resolution No. 15-2014 or
 - b) any other forms of bid security such as bank draft or guarantee, irrevocable letter of credit, or surety bond, as provided in Section 27.2 of the 2016 revised IRR;
 - ii. Omnibus Sworn Statement in accordance with Section 25.3 of the 2016 revised IRR of RA No. 9184.
- B. Additional for Goods
 - i. Bid Form for the Procurement of Goods pursuant to Sections 17.1(h) and 25.8 of the 2016 revised IRR, including bid prices indicated in Sections 32.2.2 and 32.2.3 of the same IRR;
 - ii. Price Form or Price Schedule for the Procurement of Goods as stated in Section 17.1(h) of the 2016 revised IRR;
 - iii. Statement of the Bidder of all its ongoing government and private contracts, including contracts awarded but not yet started pursuant to Sections 23.1(a)(iv) of the 2016 revised IRR of RA No.9184; and
 - iv. Statement of the Bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid pursuant to Sections 23.1(a) (v) and 23.4.1.3 of the 2016 revised IRR of RA No.9184;
 - v. Bidder's computation of Net Financial Contracting Capacity (NFCC) or committed Line of Credit for Goods pursuant to Section 23.1(a) (viii) of the 2016 revised IRR of RA No.9184;
 - vi. **Warranty Security as indicated in Sections 17.1 (k) and 62 of the 2016 revised IRR of RA No. 9184;**
 - vii. Joint Venture Agreement or duly notarized statements from all the potential joint venture partners as stated in Sections 23.1(b) of the 2016 revised IRR of RA No.9184
 - viii. Certification as to the reciprocity for foreign bidders for the procurement of Goods, based on the Guidelines in the Determination of Eligibility of Foreign Suppliers, Contractors, and Consultants to Participate in Government Procurement Projects.
- C. Additional For Infrastructure Projects
 - i. Bid Form for the Procurement of Infrastructure Projects pursuant to Sections 17.1(h) and 25.8 of the 2016 revised IRR, including bid prices indicated in Sections 32.2.2 and 32.2.3 of the same IRR;
 - ii. Statement of the Bidder of all its ongoing government and private contracts, including contracts awarded but not yet started pursuant to Sections 23.1(a)(iv) of the 2016 revised IRR of RA No.9184; and

- iii. Statement of the Bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid pursuant to Sections 23.1(a) (v), 23.4.1.3, and 23.4.2.4 of the 2016 revised IRR of RA No.9184;
- iv. Owner's Certificate of Acceptance or Constructors Performance Evaluation System (CPES) Rating for the procurement of Infrastructure Projects pursuant to Section 23.4.2.5 of the 2016 revised IRR of RA No.9184;
- v. Bidder's computation of Net Financial Contracting Capacity (NFCC) pursuant to Section 23.1(a) (viii) of the 2016 revised IRR of RA No. 9184;
- vi. Joint Venture Agreement as stated in Section 23.1(b) of the 2016 revised IRR of RA No.9184;
- vii. **Warranty Security as indicated in Sections 17.1 (k) and 62 of the 2016 revised IRR of RA No. 9184.**

D. Additional for Consulting Services

- i. All Technical Proposal Forms to be submitted with the Bid:
 - a) Statement of the bidder of all its ongoing and completed government and private contracts, including contracts awarded but not yet started, with the relevant period provided in the PBDs based on Section 24.1(a) (iv) of the 2016 revised IRR of RA No. 9184;
 - b) Statement of the consultant specifying its nationality and confirming that those who will actually perform the service are registered professionals authorized by the appropriate regulatory body to practice those professions and allied professions, including their respective curriculum vitae, as stated in Section 24.1(a) (v) of the 2016 revised IRR of RA No. 9184;
 - c) Organizational Chart as required under Section. 25.2 (c) ii of the 2016 revised IRR of RA No. 9184;
 - d) Approach, work plan, and schedule as stated in Section 25 (c) (iv) of the 2016 revised IRR of RA No. 9184; and
 - e) List of key personnel to be assigned to the contract to be bid, with their completed qualification and experience data, pursuant to Section. 25.2 (c) ii of the 2016 revised IRR of RA No. 9184.
- ii. All Financial Proposal Forms to be submitted with the Bid provided in the GPM pursuant to Annex "F" of the 2016 revised IRR of RA No. 9184 on the Contract Implementation Guidelines for the Procurement of Consulting Services:
 - a) Financial Proposal Submission containing the total amount of the financial proposal in words and figures;
 - b) Summary of Costs;
 - c) Breakdown of Price per Activity;
 - d) Breakdown of Remuneration per Activity;
 - e) Reimbursables per Activity; and
 - f) Other items as may be required in the bidding documents.
- iii. Joint Venture Agreement or duly notarized statements from all the potential joint venture partners as stated in Section 24.1(b) of the 2016 revised IRR of RA No.9184.

B. The Required Forms to be submitted by Bidders shall contain the following:

Required Forms	Mandatory Provisions
a. Bid Form	<ul style="list-style-type: none">i. Bid prices in figures and in words; andii. The Bid price shall include the cost of all taxes, such as, but not limited to, value added tax, income tax, local taxes, and other fiscal levies and duties which shall be itemized in the bid form and reflected in the price schedule or detailed estimates.
b. Price Schedule	<p>Prices indicated in the Price Schedule shall be entered separately in the following manner:</p> <ul style="list-style-type: none">i. For Goods offered from within the PE's country:<ul style="list-style-type: none">1. The price of the Goods quoted EXW (ex works, ex factory, ex warehouse, ex showroom, or off-the-shelf, as applicable);2. The cost of all sales and other taxes already paid or payable;3. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and4. The price of other (incidental) services, if any.ii. For Goods offered from abroad:<ul style="list-style-type: none">1. The price of the Goods shall be quoted Delivered Duty Paid with the place of destination in the Philippines;2. The price of other (incidental) services, if any; and3. For Services, based on the form which may be prescribed by the PE, in accordance with existing laws, rules and regulations

<p>c. Bid Securing Declaration</p>	<ol style="list-style-type: none"> i. Bidder shall enter into contract with the PE and furnish the required performance security within ten (10) calendar days, from receipt of the Notice of Award; and ii. Bidder accepts that: <ol style="list-style-type: none"> 1. It shall be automatically disqualified from bidding for any procurement contract with any PE for a period of two (2) years upon receipt of the Blacklisting Order; and 2. It will pay the applicable fine provided under the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the PE for the commission of acts resulting to the enforcement of the Bid Securing Declaration under the pertinent provisions of the IRR of RA No. 9184, and its associated issuances.
<p>d. Contract Agreement Form</p>	<ol style="list-style-type: none"> i. The following documents form part of the Contract: <ol style="list-style-type: none"> 1. PBDs; 2. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted; 3. Performance Security; 4. Notice of Award of Contract; and 5. Other contract documents that may be required by existing laws and/or the PE concerned in the PBDs. <u>Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for execution or submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract. [NEW]</u>

	<p>ii. Total contract price, which shall be denominated and payable in Philippine peso, except when the PE agrees that obligations shall be settled in any other foreign currency, which shall be accepted or tradeable by the <i>Bangko Sentral ng Pilipinas</i>, subject to conditions provided for under the Guidelines on Procurements Involving Foreign-Denominated Bids, Contract Prices, and Payment Using Letters of Credit.</p>
e. Omnibus Sworn Statement	<p>i. The signatory is the duly authorized representative of the Bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract accompanied by relevant notarized document;</p> <p>ii. Bidder is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or local government units, including foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the GPPB, <u>by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting. [NEW]</u> - -</p> <p>iii. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;</p> <p>iv. Bidder authorizes the HoPE or his/her duly authorized representative/s to verify all the documents submitted;</p> <p>v. Bidder complies with the disclosure provision under Section 47 of RA No. 9184 and its 2016 revised IRR, in relation to other provisions of RA No. 3019;</p> <p>vi. Bidder complies with existing labor laws and standards;</p> <p>vii. Bidder complies with the responsibilities of a prospective or eligible bidder provided in the PBDs;</p> <p>viii. Bidder did not give or pay, directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any Procurement Project or activity; and</p>

	<p>ix. <u>In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code. [NEW]</u></p>
<p>f. Other Required Forms on the Bid Security aside from the Bid Securing Declaration</p> <p>g. Performance Security</p> <p>h. Warranty Security</p>	<p>i. Security is posted in favor of the PE;</p> <p>ii. Amount of the Security, which is denominated in Philippine pesos, which should not be less than the required percentage, as follows:</p> <ol style="list-style-type: none"> 1. For Bid Security, based on the ABC to be bid; 2. For Performance Security, based on the Total Contract Price; and 3. For Warranty Security, based on the required percentage of the Progress Payment or Total Contract Price; <p>iii. Validity period, which should be corresponding to the timeframe provided in the 2016 revised IRR of RA No. 9184 and its associated issuances;</p> <p>iv. Respective obligation or undertaking that is guaranteed relative to the faithful performance of the responsibilities stated in the relevant provisions of the 2016 revised IRR; and</p> <p>v. For surety bonds, it shall be callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.</p>

<p>i. Performance Securing Declaration (PSD), if used as alternative Performance Security</p>	<p>i. Winning bidder shall submit a PSD within a maximum period of ten (10) calendar days from the receipt of the Notice of Award prior to the signing of the Contract; and</p> <p>ii. <u>Winning bidder accepts that it will be automatically disqualified from bidding for any procurement contract with any PE for a period of one (1) year for the first offense, or two (2) years for the second offense, upon receipt of Blacklisting Order if it has violated its obligations under the Contract [REVISED];</u> and</p> <p>iii. Winning bidder understands that the PSD shall cease to be valid upon:</p> <ol style="list-style-type: none"> 1. issuance by the PE of the Certificate of Final Acceptance, subject to the following conditions: <ol style="list-style-type: none"> a. PE has no claims filed against the contract awardee; b. PE has no claims for labor and materials filed against the contractor; and c. Other terms of the contract; or <p>replacement by the winning bidder of the submitted PSD with a performance security in any of the prescribed forms under Section 39.2 of the 2016 revised IRR of RA No. 9184 as required by the end-user.</p>
<p>j. Statement of the Bidder of all its ongoing government and private contracts, including contracts awarded but not yet started</p>	<p>i. Names of outstanding contracts with other contracting party, <i>i.e.</i>, PE or private company allowed by the rules, contract date, period and amount or value; and</p> <p>ii. For Goods, kinds of Goods and dates of delivery.</p>
<p>k. Statement of the Bidder's SLCC similar to the contract to be bid</p>	<p>i. Name of the completed contract with contract date, period and amount, which should correspond to the required percentage of the ABC to be bid. The value is adjusted to the current prices using the Philippine Statistics Authority consumer price indices, when necessary;</p> <p>ii. For Goods, the relevant period or delivery date when the said SLCC was completed; end user's acceptance or official receipt(s) or sales invoice issued for the contract, if completed; and</p> <p>iii. Definition or description of the similar project or major categories of work.</p>
<p>l. Owner's Certificate of Acceptance or CPES rating accompanying the Statement of the Bidder's SLCC</p>	<p>i. For Owner's Certificate of Acceptance:</p> <ol style="list-style-type: none"> 1. Name of project owner that issued the certificate;

	<ol style="list-style-type: none"> 2. Name of Contractor/Constructor; 3. Name of Contract; and 4. Contract Duration. <p>ii. For CPES rating, a final rating of at least Satisfactory.</p> <p>For contracts with the private sector, an equivalent document shall be submitted.</p>
m. Bidder's Computation of NFCC or committed Line of Credit (CLC) for Goods	<p>i. For NFCC Computation:</p> <ol style="list-style-type: none"> 1. ABC to be bid; 2. Amount or value of bidder's current assets based on Audited Financial Statements (AFS); 3. Amount or value of bidder's current liabilities based on AFS; and 4. Amount or value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid. <p>ii. For CLC:</p> <ol style="list-style-type: none"> 1. ABC to be bid; 2. Amount, which should be at least equal to ten percent (10%) of the ABC; and 3. Name of issuing foreign Universal or Commercial Bank, as confirmed or authenticated by a local Universal or Commercial Bank.
n. Joint Venture Agreement (JVA) or Notarized Statements as to forming JV for Goods	<p>i. If a JVA is already in existence, the contents shall include the responsibility of each of the JV partners or its contributions to the JV; and</p> <p>ii. The contents of the Notarized Statements from all potential JV partners shall include that:</p> <ol style="list-style-type: none"> a. they will enter into and abide by the provisions of the JVA in the event that the bid is successful; and b. failure to enter into JVA in the event of a contract award shall be a ground for bid disqualification and subsequent forfeiture of the bid security.
o. Certification as to reciprocity to foreign bidders for Goods	<p>Foreign bidder claiming eligibility based on its country's extension of reciprocal rights to Filipinos shall submit a certification from the relevant government office of their country stating that Filipinos are allowed to participate in their government procurement activities for the same item/product.</p>



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
[Name of Procuring Entity]
[Address]



[Insert Date]

MEMORANDUM

FOR : [Name of Procurement Service Director]
Director, Procurement Service

SUBJECT : Transmission of Strike Documents for [Contract ID No.- Contract Name]

Contract Details			
Contract Name			
Contract ID No.			
Approved Budget for the Contract			
Procurement Category	Choose an item.		
Documentation Checklist			
No.	Document Description	Enclosed	Remarks (To be filled-up by the PrS)
1.	BAC's Show-Cause Letter to the Erring Bidder	<input type="checkbox"/>	
2.	Proof of Sending the BAC's Letter and the Bidder's Acknowledgment of Receipt	<input type="checkbox"/>	
3.	The Bidder's Response to BAC's Show-Cause Letter, if any.	<input type="checkbox"/>	
4.	Notarized Three (3)-Strike Report	<input type="checkbox"/>	
5.	The Approved Resolution Recommending the Imposition of Strike(s)	<input type="checkbox"/>	
6.	The Notice of Strike to the Erring Bidder	<input type="checkbox"/>	
7.	Proof of Sending the Notice of Strike and the Bidder's Acknowledgment of Receipt	<input type="checkbox"/>	
8.	Minutes of the Hearing/Proceedings, if a hearing was conducted.	<input type="checkbox"/>	
9.	The HoPE's Notice of Disapproval, if the Resolution Recommending the Imposition of a Strike was disapproved, (If Applicable)	<input type="checkbox"/>	
Additional Notes/Comments:			
<p><i>Provide any additional notes or comments that might aid in the assessment and evaluation of the submitted documents</i></p>			

Declaration:

I, the undersigned, hereby certify that the above-listed documents have been compiled and submitted in accordance with the requirements set forth by the DPWH's Three (3)-Strike Policy and are enclosed herein for the Procurement Service's review and further action.

[Name of the District Engineer/Regional Director]
[District Engineer/Regional Director]

Encl: *As stated.*

[*Document Origin*]



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
[Name of Procuring Entity]
[Address]



[Insert Date]

[Name of Erring Bidder's Representative]
[Position/Designation]
[Name of the Erring Bidder/Firm]
[Address of the Erring Bidder/Firm]

Dear [Name of Erring Bidder's Representative]:

SUBJECT : Show-Cause Notice for [Contract ID No.- Contract Name]

This is to inform you that your firm, [Name of the Erring Bidder/Firm], has been identified as violating the guidelines established for the bidding process for the above-mentioned contract, as defined by the Department Order No. ____, series of 2024, which enforces the Three (3)-Strike Policy under Section 69.1.i of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184.

Upon review, the following infraction was noted in your firm's participation:

[Specify the infraction committed by the bidder, e.g., "Withdrawal from the bidding process after the purchase of bidding documents without a valid reason."]

In accordance with the Three (3)-Strike Policy and Appendix 17 of the 2016 Revised IRR of R.A. 9184, you are hereby granted three (3) calendar days from the receipt of this notice to provide a written justification for why sanctions, particularly a "strike," should not be imposed against your firm for this infraction.

Please be advised that you may request a hearing within this timeframe. If no hearing is requested, the Bids and Awards Committee (BAC) will conclude its decision based on the response and any documents submitted by your firm.

Failure to provide a response within the specified period will be considered an acknowledgment of the noted infraction, potentially leading to the imposition of appropriate sanctions under the Three (3)-Strike Policy.

We look forward to your prompt response

Very truly yours,

[Name of the BAC Chairperson]
[Designation]
Chairperson, Bids and Awards Committee

Received by the Bidder _____
Date _____



RESOLUTION NO. _____

RECOMMENDING “[n]th VIOLATION OR STRIKE [n] - A [n]th WARNING” to [Insert the Name of the Erring Bidder/Firm] FOR THE [Insert Contract ID and Project Name]

For Infrastructure and Goods and Services Contracts:

[P]¹ WHEREAS, the [*Procuring Entity*] Bids and Awards Committee (BAC) through its Secretariat has advertised the [*Insert Contract ID and Contract Name*] in the DPWH and PhilGEPS websites starting [*Insert Date*];

[P] WHEREAS, a total of [*Insert No. of Prospective Bidders*] prospective bidders have expressed their intent to participate in the bidding process for the project and purchased accordingly the necessary bidding documents. These prospective bidders include: [*Insert Names of Prospective Bidders who purchased the Bidding Documents*]

Please select the appropriate clause (1 to 3) and delete the others

1. If purchased a bidding document but withdraw from bidding. Select One, Delete others:

[C.1.1]² WHEREAS, [*Insert Name of Prospective Bidders who purchased the Bidding Documents*] had initially purchased the bidding documents, but subsequently issued a formal letter of withdrawal from the bidding process or a letter of non-participation. This letter was dated [*Insert Date*] and was officially received by the BAC through its Secretariat on [*Insert Time and Date*];

[C.1.2] WHEREAS, [*Insert Name of Prospective Bidders who purchased the Bidding Documents*] had purchased the bidding documents, but unfortunately failed to submit its bid within the prescribed date, time, and location for bid submission, as indicated in the Bidding Documents for the project;

2. If submitted a late bid:

[C.2] WHEREAS, the Bids and Awards Committee (BAC), through its Secretariat, has duly received the bid from [*Insert Name of Prospective Bidder*] for the project on [*Insert Time and Date*] at [*Insert Place of Receipt*]. However, the BAC has classified this submission as a 'Late Bid' due to the bidder's failure to adhere to the stipulated deadline for bid submission, which was on or before [*Insert Time and Date*] at [*Insert Place of Receipt*], as clearly outlined in the Bidding Documents;

3.1 If submitted a patently insufficient bid (During Eligibility Screening):

[C.3.1.a] WHEREAS, the Bids and Awards Committee (BAC), through its Secretariat, has duly received the bid from [*Insert Name of Prospective Bidder*] for the project on [*Insert Time and Date*] at [*Insert Place of Receipt*] and was duly opened for eligibility screening;

[C.3.1.b] WHEREAS, during the eligibility screening, the BAC through its Technical Working Group (TWG) has identified the following infraction: Select One, Delete Others.

- a. *The bidder has submitted an expired PhilGEPS Platinum Certificate of Membership, or their PhilGEPS Platinum Certificate of Membership contains expired Class "A" Legal and Financial Documents.*
- b. *A bidder is in violation if they participate in bidding for Goods but their business type, as indicated on the Mayor's Permit, is unrelated to the nature of the project.*

3.2 If submitted a patently insufficient bid (During Bid Submission and Evaluation):

[C.3.2.a] WHEREAS bids that meet all the bid requirements for both Technical and Financial components are rated as "Passed" and immediately considered for evaluation and comparison;

[C.3.2.b] WHEREAS, during the detailed bid evaluation, the BAC through its TWG has found to have: Select One, Delete Others.

- a. Failed to submit mandatory/required bid forms (See Annex C for the Complete List of Required/Mandatory Bid Forms)

Identify the missing mandatory/required bid form/s:

1. _____
2. _____
3. _____
4. _____

- b. Submitted an incomplete, insufficient, or defective documents due to the non-inclusion and/or omission of mandatory provisions and statements for the required bid forms (See Annex C for the Mandatory Provision of Required Forms)

Required Form/s	Omitted Mandatory Provision/s

- c. Submitted an unnotarized Bid Securing Declaration, an Omnibus Sworn Statement, and Joint Venture Agreement, or statements from all the potential joint venture partners.
- d. Submitted the Bid Form, Price Schedules, Bid Securing Declaration, Omnibus Sworn Statement, and Joint Venture Agreement (JVA) without the name, legal capacity, and signature of their authorized representative.
- e. Nominated key personnel of a profession different from what is required by the Bidding document

- f. Failed to submit proof of ownership, lease, or purchase agreement of pledged equipment
- g. Failed to submit the required certification of key personnel as per Department Order No. 9, Series of 2012
- h. Failed to comply with the required minimum number of key personnel and equipment as stated in the Bidding Document;

[P] WHEREAS, the BAC has formally issued a Show Cause Notice, dated [*Insert Date*], to [*Name of the Erring Bidder/Firm*]. This notice explicitly requests an explanation from the aforementioned party regarding the [*State the specific infraction committed by the Bidder as detailed above*];

Insert if the Erring Bidder sent a response to the Show-Cause Notice issued by the BAC and delete if not applicable

[C] WHEREAS, [*Name of the Erring Bidder/Firm*] submitted a reply letter with documentary evidence dated [*Insert Date*], which explains and states the following: [*Provide/Insert the justification made by the erring Bidder*]

Insert if the Erring Bidder has no response to the Show-Cause Notice issued by the BAC and delete if not applicable

[C] WHEREAS, the BAC has not received any response to the Show-Cause Notice that was issued to [*Name of the Erring Bidder/Firm*], even after a period of three (3) calendar days from the date of acknowledgement of receipt by the said bidder;

Insert if the Erring Bidder requested for a hearing and delete if None

[C.1] WHEREAS, within the same letter, [*Name of the Erring Bidder/Firm*] has formally requested the BAC to convene a hearing on the matter;

[C.2] WHEREAS, the BAC has scheduled the hearing to commence on [*Insert Date and Time*]. The proceedings are expected to continue until [*Insert Date*], ensuring that the duration does not exceed a period of five (5) calendar days;

Insert if No hearing request was made

[P] WHEREAS, following a thorough deliberation, the Bids and Awards Committee (BAC) has determined that the explanation provided by [*Name of the Erring Bidder/Firm*] lacks merit based on the following rationale: [*Provide/Insert the verdict/decision rendered by the BAC*]

[P] WHEREAS, in in adherence to Department Order No.____, series of 2024, which outlines the administrative sanctions on the erring bidder for violation of the Three (3)-Strike Policy, the following penalties are stipulated:

- a. For the first violation or strike - a preliminary warning is issued
- b. For the second strike - a secondary warning is given
- c. For the third strike, which in conjunction with the first two strikes constitutes the first offense against the 3-strike policy - an administrative penalty is imposed, resulting in a suspension from participating in any procurement process in any office of the Department of Public Works and Highways (DPWH)

[P] NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby **RESOLVE** as it is hereby **RESOLVED**:

- a. To recommend "[n]th VIOLATION OR STRIKE [n] - A [n]th WARNING" to [Insert the Name of the Erring Bidder/Firm] for the [Insert Contract ID and Project Name]
- b. To recommend for approval by the [*Select one among District Engineer/ Regional Director/Secretary (or through delegated authority)*] the recommendation of the BAC.

DONE, this ____ day of [*month*], [*year*] in the Department of Public Works and Highways (DPWH) [*Name of Procuring Entity*], [*Address*].

%%*****%

For Consulting Services Contracts:

[P] WHEREAS, the [*Name Procuring Entity*] Bids and Awards Committee (BAC) through its Secretariat has advertised the [*Insert Contract ID and Project Name*] in the DPWH and PhilGEPS websites starting [*Insert Date*];

[P] WHEREAS, in response to the Request for Expression of Interest (REI), [*Name of the Erring Bidder/Firm*] submitted its Expression of Interest (EOI) along with their Application for Eligibility and Shortlisting (AES) for the abovementioned consulting services project on [*Insert Date*] and was opened for eligibility screening on the same date;

If submitted a patently insufficient bid (During Eligibility Screening). Delete if not applicable.

[v] WHEREAS, during the eligibility screening, the BAC through its Technical Working Group (TWG) has observe the following infraction: *Select One, Delete Others*

- a. *The bidder has submitted an expired PhilGEPS Platinum Certificate of Membership, or their PhilGEPS Platinum Certificate of Membership contains expired Class "A" Legal and Financial Documents.*
- b. *A bidder is in violation if they participate in bidding for Goods but their business type, as indicated on the Mayor's Permit, is unrelated to the nature of the project.*

If submitted a patently insufficient bid (During Shortlisting Evaluation). Delete if not applicable.

[C] WHEREAS, [*Name of the Erring Bidder/Firm*] was found to be eligible and its AES was subjected for shortlisting evaluation pursuant to Section 24.5.3 of the 2016 Revised IRR of R.A. 9184

[C] WHEREAS, in accordance with the guidelines of Department Order (D.O.) 143 series of 2022: Detailed Criteria and Rating System for Shortlisting of Eligible Bidders the BAC through its Technical Working Group (TWG) has determined the following:

- a. *The prospective bidder/firm failed to submit a certificate of employment, contract agreement among permanent personnel and staff of the firm, and/or Curriculum Vitae.*

If the bidder passed the eligibility screening and shortlisting evaluation. Delete if not applicable

[C] WHEREAS, During the conduct of shortlisting evaluation, the BAC through its Technical Working Group (TWG), has determined that [*Name of the Erring Bidder/Firm*] has achieved the minimum required score. Consequently, the BAC, through its Secretariat, issued a Notice of Inclusion in the Shortlist and Request for Proposal following the approval of the Resolution Recommending Shortlist of Eligible Bidders by the [*Select one among District Engineer/ Regional Director/Secretary (or through delegated authority)*] on [*Insert Date*];

If purchased a bidding document but withdraw from bidding. Delete if not applicable:

[C] WHEREAS, [*Insert Name of Shortlisted Bidder*] has purchased the Bidding Documents on [*Insert Date*], amounting to [*Insert the Amount*], in accordance with the instructions provided in the Notice of Inclusion in the Shortlist and Request for Proposal;

Select One. Delete the Other:

[C] WHEREAS, [*Insert Name of Shortlisted Bidder who purchased the Bidding Documents*] had initially purchased the bidding documents, but subsequently issued a formal letter of withdrawal from the bidding process or a letter of non-participation. This letter was dated [*Insert Date*] and was officially received by the BAC through its Secretariat on [*Insert Date*];

[C] WHEREAS, [*Insert Name of Shortlisted Bidder who purchased the Bidding Documents*] had purchased the bidding documents, but unfortunately failed to submit its bid within the prescribed date, time, and location for bid submission, as indicated in the Bidding Documents for the project;

If submitted a late bid:

[C] WHEREAS, the Bids and Awards Committee (BAC), through its Secretariat, has duly received the bid from [*Insert Name of Prospective Bidder*] for the project on [*Insert Time and Date*] at [*Insert Place of Receipt*]. However, the BAC has classified this submission as a 'Late Bid' due to the bidder's failure to adhere to the stipulated deadline for bid submission, which was on or before [*Insert Time and Date*] at [*Insert Place of Receipt*], as clearly outlined in the Bidding Documents;

If submitted a patently insufficient bid (During Bid Submission and Evaluation):

[C] WHEREAS, during the preliminary examination and detailed bid evaluation, the BAC through its TWG has found to have: Select One, Delete the Others

- a. Failed to submit mandatory/required bid forms (*See Annex C for the Complete List of Required/Mandatory Bid Forms*)

Identify the missing mandatory/required bid form/s:

1. _____
2. _____
3. _____
4. _____

- b. Submitted an incomplete, insufficient, or defective documents due to the non-inclusion and/or omission of mandatory provisions and statements for the required bid forms (*See Annex C for the Mandatory Provision of Required Forms*)

Required Form/s	Omitted Mandatory Provision/s

- c. Submitted an unnotarized Bid Securing Declaration, an Omnibus Sworn Statement, and Joint Venture Agreement, or statements from all the potential joint venture partners.
- d. Submitted the Bid Form, Bid Securing Declaration, Omnibus Sworn Statement, and Joint Venture Agreement (JVA) without the name, legal capacity, and signature of their authorized representative.
- e. Nominated key personnel of a profession different from what is required by the Bidding document and/or proposed a Key Personnel whose educational background is different from that required by the Terms of Reference (TOR)
- f. Failed to submit the required certification of key personnel or if they do not meet the specific qualifications or certifications as required by the TOR
- g. Failed to comply with the required minimum number of key personnel and equipment as stated in the Bidding Document;

[P] WHEREAS, the BAC has formally issued a Show Cause Notice, dated [*Insert Date*], directed towards [*Name of the Erring Bidder/Firm*]. This notice explicitly requests an explanation from the aforementioned party regarding the [*State the specific infraction committed by the Bidder as detailed above*];

Insert if the Erring Bidder sent a response to the Show-Cause Notice issued by the BAC and delete if not applicable

[C] WHEREAS, [*Name of the Erring Bidder/Firm*] submitted a reply letter with documentary evidence dated [*Insert Date*], which explains and states the following: [*Provide/Insert the justification made by the erring Bidder*]

Insert if the Erring Bidder has no response to the Show-Cause Notice issued by the BAC and delete if not applicable

[C] WHEREAS, the BAC has not received any response to the Show-Cause Notice that was issued to [*Name of the Erring Bidder/Firm*], even after a period of five calendar days from the date of acknowledgement of receipt by the said bidder;

Insert if the Erring Bidder requested for a hearing and delete if None

[C] WHEREAS, within the same letter, [*Name of the Erring Bidder/Firm*] has formally requested the BAC to convene a hearing on the matter;

[C] WHEREAS, the BAC has scheduled the hearing to commence on [*Insert Date and Time*]. The proceedings are expected to continue until [*Insert Date*], ensuring that the duration does not exceed a period of five (5) calendar days;

Insert if No hearing request was made

[P] WHEREAS, following a thorough deliberation, the Bids and Awards Committee (BAC) has determined that the explanation provided by [*Name of the Erring Bidder/Firm*] lacks merit based on the following rationale: [*Provide/Insert the verdict/decision rendered by the BAC*]

[P] WHEREAS, in in adherence to Department Order No.____, series of 2023, which outlines the 'administrative sanctions on the erring bidder for violation of the 3-strike policy,' the following penalties are stipulated:

- a. For the first violation or strike - a preliminary warning is issued
- b. For the second strike - a secondary warning is given
- c. For the third strike, which in conjunction with the first two strikes constitutes the first offense against the 3-strike policy - an administrative penalty is imposed, resulting in a suspension from participating in any procurement process in any office of the Department of Public Works and Highways (DPWH).

[P] NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby **RESOLVE** as it is hereby **RESOLVED**:

- a. To recommend "[n]th VIOLATION OR STRIKE [n] - A [n]th WARNING" to [Insert the Name of the Erring Bidder/Firm] for the [Insert Contract ID and Project Name]
- b. To recommend for approval by the [*Select one among District Engineer/ Regional Director/Secretary (or through delegated authority)*] the recommendation of the BAC.

[P] DONE, this ____ day of [*month*], [*year*] in the Department of Public Works and Highways (DPWH) [*Name of Implementing Office*], [*Address*]

BIDS AND AWARDS COMMITTEE

[Name]
Position
BAC Chairperson

[Name]
Position
BAC Vice-Chairperson

[Name]
Position
BAC Member

[Name]
Position
BAC Member

[Name]
Position
BAC Member

Approved: _____

[Name]
Head of the Procuring Entity

Note:

¹ [P]: Permanent Clause/Statement. These are the established stipulations that remain constant and cannot be altered or removed

² [C]: Conditional/Variable Clause/Statement. Use these clause as needed; omit if inapplicable.

In the final draft of the resolution, remove the "P" and "C" markers before "WHEREAS" They are solely intended as guides for drafting the Resolution Recommending the Imposition of a Strike.



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
[Name of Procuring Entity]
[Address]



[Insert Date]

[Name of Erring Bidder's Representative]
[Position/Designation]
[Name of the Erring Bidder/Firm]
[Address of the Erring Bidder/Firm]

Dear [Name of Erring Bidder's Representative]:

SUBJECT : Notice of Strike One (1)- A First Warning to [Name of the Erring Bidder/Firm]

Following thorough review and deliberation, the Bids and Awards Committee (BAC) has evaluated your response to the Show-Cause Notice dated [Insert Date of Show-Cause Notice]. Unfortunately, the committee has determined that your submitted justification does not adequately address the concerns raised and, therefore, cannot be accepted.

Consequently, in accordance with Resolution No. [Insert Resolution Number], approved by the undersigned, a "Strike 1" penalty is hereby imposed on your firm for the procurement of [Contract ID No.] - [Contract Name], as stipulated in Department Order (D.O.) No. ____, series of 2024. This action enforces the Three (3)-Strike Policy in the Procurement of Infrastructure, Goods, and Consulting Services Contracts. This strike serves as a first warning and underscores the necessity for your firm to comply with the policies, guidelines, and provisions set forth in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184.

Please be advised that accumulating two or more similar violations within one (1) year from the date of this "First Strike" (date of approval of Resolution No. [Insert Resolution Number]) may result in further administrative penalties, including suspension from participating in DPWH procurement activities and the possibility of being blacklisted.

We urge your firm to diligently review and adhere to the DPWH procurement rules and regulations to prevent any future penalties.

We appreciate your cooperation and continued participation in our bidding processes.

Very truly yours,

[Name of the District Engineer/Regional Director/Secretary]
[District Engineer/Regional Director/Secretary]

Received by the Bidder _____
Date _____



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
[Name of Procuring Entity]
[Address]



[Insert Date]

[Name of Erring Bidder's Representative]
[Position/Designation]
[Name of the Erring Bidder/Firm]
[Address of the Erring Bidder/Firm]

Dear [Name of Erring Bidder's Representative]:

SUBJECT : Notice of Strike [n]- [nth] Warning to [Name of the Erring Bidder/Firm]

Following thorough review and deliberation, the Bids and Awards Committee (BAC) has evaluated your response to the Show-Cause Notice dated [Insert Date of Show-Cause Notice]. The committee has determined that your submitted justification does not sufficiently address the concerns raised and, therefore, has been rejected.

In accordance with Department Order (D.O.) No. ___, series of 2024: Three-Strike Policy in the Procurement of Infrastructure, Goods, and Consulting Services Projects, and following the approval of Resolution No. [Insert Resolution Number] by the undersigned, your firm is hereby issued a "Strike [n]" penalty for the procurement of [Contract ID Number] - [Contract Name].

Based on the Latest Consolidated Strike Report as of [Month] [Year], your firm has accumulated the following strikes for offenses:

Strike No.	Name of Project	Violation	Strike-Issuing Office	Date of the Approval of Strike
1	Contract ID- Name of the Project No. 1	Choose an item.	Provide the IO who issued the strike	Provide the Date of the Approval of the Resolution Recommending the Imposition of Strike-1
2	Contract ID- Name of the Project No. 2	Choose an item.	Provide the IO who issued the strike	Provide the Date of the Approval of the Resolution Recommending the Imposition of Strike-2
n	Contract ID- Name of the Project No. "n"	Choose an item.	Provide the IO who issued the strike	Provide the Date of the Approval of the

				Resolution Recommending the Imposition of Strike-“n”
--	--	--	--	---------------------------------------------------------------

Please be reminded that accruing three (3) or more strikes for offenses of the same nature within one (1) year from the date of approval of the Resolution Recommending the Imposition of Strike 1, may result in further administrative penalties, including suspension from participating in DPWH procurement activities and the possibility of being blacklisted. This is in accordance with Section 69.1 and Appendix 17 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184.

Thank you for your immediate attention to this matter. We trust that you understand the seriousness of these strikes and will take the necessary measures to avoid further violations.

Very truly yours,

[Name of the District Engineer/Regional Director/Secretary]

[District Engineer/Regional Director/Secretary]

Received by the Bidder _____

Date _____



A. CONSOLIDATED STRIKE REPORT FOR WITHDRAWAL/NON-SUBMISSION OF BIDS/NON-PARTICIPATION

As of [Month] [Year]

Erring Bidder/Firm	Strike 1	Strike 2	Strike 3	Strike 4	Strike 5	Strike 6	Strike Period Coverage	
							Date Commence (Date of Approval of the 1 st Strike)	Date Expiry (1 Year-Period)
1. Erring Bidder A	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	Click or tap to enter a date.	Click or tap to enter a date.
2. Erring Bidder B	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	Click or tap to enter a date.	Click or tap to enter a date.

<p>3. Erring Bidder C</p>	<div style="text-align: center;"><input type="checkbox"/></div> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<div style="text-align: center;"><input type="checkbox"/></div> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<div style="text-align: center;"><input type="checkbox"/></div> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<div style="text-align: center;"><input type="checkbox"/></div> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<div style="text-align: center;"><input type="checkbox"/></div> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<div style="text-align: center;"><input type="checkbox"/></div> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<p>Click or tap to enter a date.</p>	<p>Click or tap to enter a date.</p>
<p>4. Erring Bidder D</p>	<div style="text-align: center;"><input type="checkbox"/></div> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<div style="text-align: center;"><input type="checkbox"/></div> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<div style="text-align: center;"><input type="checkbox"/></div> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<div style="text-align: center;"><input type="checkbox"/></div> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<div style="text-align: center;"><input type="checkbox"/></div> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<div style="text-align: center;"><input type="checkbox"/></div> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<p>Click or tap to enter a date.</p>	<p>Click or tap to enter a date.</p>

Prepared by:

Recommending Approval:

Approved by:

Director, Procurement Service

Assistant Secretary for Support Services

Undersecretary for Support Services



B. CONSOLIDATED STRIKE REPORT FOR SUBMISSION OF LATE BID WITHOUT VALID REASON

As of [Month] [Year]

Erring Bidder/Firm	Strike 1	Strike 2	Strike 3	Strike 4	Strike 5	Strike 6	Strike Period Coverage	
							Date Commence (Date of Approval of the 1 st Strike)	Date Expiry (1 Year-Period)
1. Erring Bidder A	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	Click or tap to enter a date.	Click or tap to enter a date.
2. Erring Bidder B	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	Click or tap to enter a date.	Click or tap to enter a date.

<p>3. Erring Bidder C</p>	<div style="text-align: center;"><input type="checkbox"/></div> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<div style="text-align: center;"><input type="checkbox"/></div> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<div style="text-align: center;"><input type="checkbox"/></div> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<div style="text-align: center;"><input type="checkbox"/></div> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<div style="text-align: center;"><input type="checkbox"/></div> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<div style="text-align: center;"><input type="checkbox"/></div> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<p>Click or tap to enter a date.</p>	<p>Click or tap to enter a date.</p>
<p>4. Erring Bidder D</p>	<div style="text-align: center;"><input type="checkbox"/></div> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<div style="text-align: center;"><input type="checkbox"/></div> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<div style="text-align: center;"><input type="checkbox"/></div> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<div style="text-align: center;"><input type="checkbox"/></div> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<div style="text-align: center;"><input type="checkbox"/></div> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<div style="text-align: center;"><input type="checkbox"/></div> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<p>Click or tap to enter a date.</p>	<p>Click or tap to enter a date.</p>

Prepared by:

Recommending Approval:

Approved by:

Director, Procurement Service

Assistant Secretary for Support Services

Undersecretary for Support Services



C. CONSOLIDATED STRIKE REPORT FOR SUBMISSION OF PATENTLY INSUFFICIENT BID

As of [Month] [Year]

Erring Bidder/Firm	Strike 1	Strike 2	Strike 3	Strike 4	Strike 5	Strike 6	Strike Period Coverage	
							Date Commence (Date of Approval of the 1 st Strike)	Date Expiry (1 Year-Period)
1. Erring Bidder A	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	Click or tap to enter a date.	Click or tap to enter a date.
2. Erring Bidder B	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	<div><input type="checkbox"/></div> <div>Approval Date: Click or tap to enter a date.</div> <div>Strike-Issuing Office: Choose an item.</div> <div>Strike/Violation: Choose an item.</div>	Click or tap to enter a date.	Click or tap to enter a date.

<p>3. Erring Bidder C</p>	<p><input type="checkbox"/></p> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<p><input type="checkbox"/></p> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<p><input type="checkbox"/></p> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<p><input type="checkbox"/></p> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<p><input type="checkbox"/></p> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<p><input type="checkbox"/></p> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<p>Click or tap to enter a date.</p>	<p>Click or tap to enter a date.</p>
<p>4. Erring Bidder D</p>	<p><input type="checkbox"/></p> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<p><input type="checkbox"/></p> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<p><input type="checkbox"/></p> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<p><input type="checkbox"/></p> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<p><input type="checkbox"/></p> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<p><input type="checkbox"/></p> <p><i>Approval Date:</i> Click or tap to enter a date.</p> <p><i>Strike-Issuing Office:</i> Choose an item.</p> <p><i>Strike/Violation:</i> Choose an item.</p>	<p>Click or tap to enter a date.</p>	<p>Click or tap to enter a date.</p>

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