

Name of Procuring Entity :	Request for Quotation (P.R. No.) : 2024-11-0107	PR NO.: 2024-10-0483
Revised on :	Date : November 29, 2024	Date : October 28, 2024
Standard Form/Title :	REQUEST FOR QUOTATION	Office/End-User : Administrative Section
COMPANY NAME :		
ADDRESS :		
TEL. No./FAX No. :		TIN:

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written on the prescribed Request for Quotation form.
2. Delivery period within 365 calendar days upon receipt of the approved funded Purchase Order (P.O.).
3. Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
4. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
5. Price Validity shall be for a period of sixty (60) calendar days.
6. Phil-GEPS Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation.
7. Tax Clearance Certificate
8. Omnibus Sworn Statement
9. Affidavit of Sole Proprietorship if Sole Proprietor/Notarized Secretary's Certificate if Corporation, Partnership and Joint Venture.
10. Bidders shall submit original brochures showing certifications of the product.
11. Please indicate the brand for each item being offered.
12. The approved budget ceiling for this procurement is 800,000.00

[illegible]

Tel. No. / Cellphone No. / E-mail Address