



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**BOHOL 3<sup>RD</sup> DISTRICT ENGINEERING OFFICE**  
Guindulman, Bohol, Region VII



Name of Procuring Entity : DPWH, Bohol 3rd DEO	Request for Quotation (P.R. No.) : 25-02-0007
Revised on :	Date : 02/27/25
Standard Form/Title : <b>REQUEST FOR QUOTATION</b>	Office/End-User : Administrative Section
<b>COMPANY NAME</b> :	Mode of Procurement: Small Value
<b>ADDRESS</b> :	
<b>TEL. NO./FAX No.</b> :	TIN :

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M of 03/07/2025 in the return envelope attached herewith, to the DPWH Bohol 3rd District Engineering Office, Guindulman, Bohol

**TERMS and CONDITIONS:**

- All entries must be typewritten or legibly written.
- Delivery period within 30 calendar days upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user. Warranty shall be covered by either retention money in an amount equivalent to at least one percent (1%) but not to exceed five percent (5%) of every progress payment, or a special bank guarantee equivalent to at least one percent (1%) but not to exceed five percent (5%) of the total contract price.
- Price validity shall be for a period of sixty (60) calendar days.
- PhilGEPS Registration Certificate/Mayor's Permit and Omnibus Sworn Statement.
- Bidders shall submit original brochures showing certifications of the product.
- Please indicate the brand for each items being offered.
- The approved budget ceiling for this procurement is **PHP124,971.00**

**JUANITO A. CLAÑO**  
BAC Chairman

Item No.	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	<b>Common Office Supplies &amp; Equipments</b>				
1	Tshirts	140	pcs		
	IEC Materials (program and symposiumn)				
2	Bond Paper A4	4	reams		
3	Ballpens 12s	11	box		
4	Ink Cartridge 680 (Black & Colored)	2	pcs		
5	Size 4'x8' Tarpaulin	1	pcs		
6	Size 10'x12' Tarpaulin	1	pcs		
7	Plaque	7	pcs		
	<b>Decorations:</b>				
8	3/4 inch plywood	3	pcs		
9	4-2x3x8 good lumber	32	bd.ft.		
10	Balloons	200	pcs		
11	Flowers	50	bouquet		
12	Cloth for curtain	38	m		
13	Accessories	1	lot		
14	Primer paint	1	gal		
15	Enamel paint	3	gal		
16	4" paint roller	2	pcs		
17	Tennis balls 4s	2	tube		
18	Shuttle cock	1	tube		
	for use in National Womens Month Celebration				
	The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification.			<b>TOTAL</b>	

Brand and Model : _____	Warranty : _____
Delivery Period : _____	Price Validity : _____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

