



**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
**Regional Office I**

Aguila Road, Sevilla, San Fernando City, La Union



**Ballpen Ordinary**  
**0.5mm, ball needle point**

*-a pen that has a small metal ball as the point of transfer of ink to paper.*



**Ballpen Ordinary**  
**0.5mm, ball needle point**

*-a pen that has a small metal ball as the point of transfer of ink to paper.*



**Ballpen Ordinary**  
**0.5mm, ball needle point**

*-a pen that has a small metal ball as the point of transfer of ink to paper.*



**Battery, AA**  
**2pcs/packets**

*- are commonly used in cameras, watches, handheld electronics, alarms, and even in pacemakers.*



**Leila L. Collado**

*Chief, Supply and Property Management Section*



**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
**Regional Office I**

Aguila Road, Sevilla, San Fernando City, La Union



**Battery, AAA**  
**2 pcs/packets**

*- are commonly used in cameras, watches, handheld electronics, alarms, and even in pacemakers.*



**Blade Cutter, Refill**  
**10pcs/tube**

*-blade cutter is used for fast cuts, a tangential knife for details and a creasing tool for setting fold lines.*



**Book, Official Record book,**  
**300 pages**

*-comprehensive document used to systematically record and arrange numerous kinds of information, data, or occurrences*



**Book, Official Record book,**  
**500 Pages**

*-comprehensive document used to systematically record and arrange numerous kinds of information, data, or occurrences*



**Leila L. Collado**

*Chief, Supply and Property Management Section*









**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
**Regional Office I**

Aguila Road, Sevilla, San Fernando City, La Union



<b>Book Holder, Bookend Metal, 9 inches</b>	<i>-for individuals who need to hold a book open or view the pages of a text</i>	
<b>Clip, Paper, small gem type</b>	<i>- used to bind papers together for productivity and portability.</i>	
<b>Clip, Paper, jumbo/big gem type</b>	<i>- used to bind papers together for productivity and portability.</i>	
<b>Clip, Backfold, 3/4" 12's</b>	<i>- used to bind papers together for productivity and portability.</i>	

**Leila L. Collado**

*Chief, Supply and Property Management Section*



**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
**Regional Office I**

Aguila Road, Sevilla, San Fernando City, La Union



**Clip, Backfold, 1"**  
**12's**

*- used to bind papers together for productivity and portability.*



**Clip, Backfold, 1 1/4"**  
**12's**

*- used to bind papers together for productivity and portability.*



**Clip, Backfold 2 inch**  
**12's**

*- used to bind papers together for productivity and portability.*



**Clip, Bulldog 3", 12's**  
**12's**

*- used to bind papers together for productivity and portability*



**Leila L. Collado**

*Chief, Supply and Property Management Section*





**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
**Regional Office I**

Aguila Road, Sevilla, San Fernando City, La Union



**Correction tape**  
**Paper, jumbo/big, 5mm x 10m**

- an alternative to correction fluid used to correct mistakes during writing.



**Cutter, Heavy Duty**

- cutter is used for fast cuts, a tangential knife for details and a creasing tool for setting fold lines.



**Data file box**  
**5" x 9" x 15-3/4"**

- ability to hold large amounts of files without taking up too much floor space



**Paper Tray , 3 Layers**  
**Metal**

- It comes in black color. It is made of metal. It has sleek design. It has compact construction.



**Leila L. Collado**

*Chief, Supply and Property Management Section*



**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
**Regional Office I**

Aguila Road, Sevilla, San Fernando City, La Union



**Dating & Stamping, 3mm  
rubber, Format: Day-Month-Year**

*- an implement or device for stamping a date and  
often (as on postal matter) related information  
(as place of origin or receipt)*



**Envelope, Expanding  
long, kraft brown, 100pcs/box**

*- to provide businesses with a secure and organized  
way to store important documents that may not  
fit in regular envelopes or folders*



**Envelope, Expanding  
long, kraft dark brown,  
100pcs/box**

*- to provide businesses with a secure and organized  
way to store important documents that may not  
fit in regular envelopes or folders*



**Envelope, Kraft,  
(brown), long**

*- an envelope made of Kraft paper that seems to  
remind us of the "good old days."*



**Leila L. Collado**

*Chief, Supply and Property Management Section*





**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
**Regional Office I**

Aguila Road, Sevilla, San Fernando City, La Union



**Envelope, Kraft,  
(brown), short**

- an envelope made of Kraft paper that seems to remind us of the "good old days."



**Envelope, Kraft,  
(brown), A4**

- an envelope made of Kraft paper that seems to remind us of the "good old days."



**Envelope, Mailing,  
white, long**

- used for sending letters or documents using regular postal mail. Envelopes are usually made of paper or hardened paper



**Eraser, Ordinary, (plastic/rubber)  
(60mmx12mmx22mm) medium**

- a small piece of rubber used to remove the marks made by a pencil



**Leila L. Collado**

*Chief, Supply and Property Management Section*



**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
**Regional Office I**

Aguila Road, Sevilla, San Fernando City, La Union



BAGONG PILIPINAS

**Fastener**  
**Paper, non-rust metal, 50's**

*- to mechanically join two or more objects together,  
either permanently or non-permanently.*



**Folder**  
**Long (tagboard), white**  
**100/pack**

*- a kind of folder that holds papers together for  
organization and protection.*



**Folder**  
**Short (tagboard), white**  
**100/pack**

*- a kind of folder that holds papers together for  
organization and protection.*



**Folder**  
**A4 (tagboard), white**  
**100/pack**

*- a kind of folder that holds papers together for  
organization and protection.*



**Leila L. Collado**

*Chief, Supply and Property Management Section*





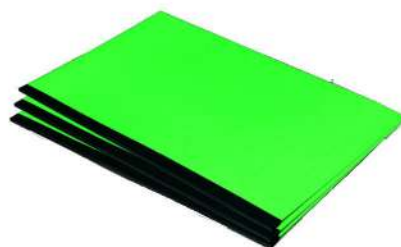
**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
**Regional Office I**

Aguila Road, Sevilla, San Fernando City, La Union



**Folder, Press board  
(expanding) green, 100 pack**

*- are designed for large, frequently accessed files like project documents, loans, and legal records.*



**Folder, Loose leaf, green**

*- are large folders that contain file folders or hole punched papers*



**Folder, Report Cover Folder, A4  
blue, holds up to 100 sheets**

*- encase your important documents in a sleek exterior, offering elevated professionalism and protection to the contents inside.*



**Folder, Report Cover Folder,  
blue, holds up to 100 sheets**

*- encase your important documents in a sleek exterior, offering elevated professionalism and protection to the contents inside.*



**Leila L. Collado**

*Chief, Supply and Property Management Section*



**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
**Regional Office I**

Aguila Road, Sevilla, San Fernando City, La Union



**Glue**  
**240 grms, white**

*- a sticky substance that is used for joining things together permanently, produced from animal bones and skins or by a chemical process*



**Glue Stick**  
**Glue Stick for glue gun, 11mm**

*- a long piece of hard glue for putting in a glue gun*



**Marking pen, Permanent**  
**black, bullet type**

*- Permanent markers are used for writing on metals, plastics, ceramics, wood, stone, cardboard etc.*



**Marking pen, Permanent**  
**blue, bullet type**

*- Permanent markers are used for writing on metals, plastics, ceramics, wood, stone, cardboard etc.*



**Leila L. Collado**

*Chief, Supply and Property Management Section*





**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
**Regional Office I**

Aguila Road, Sevilla, San Fernando City, La Union



**Marking pen, White board,  
Black, bullet type**

*- markers are used for writing on metals,  
plastics, ceramics, wood, stone, cardboard etc.*



**Marking pen, White board,  
Blue, bullet type**

*- markers are used for writing on metals,  
plastics, ceramics, wood, stone, cardboard etc.*



**Marking pen, Fluorescent,  
asstd. Colors, chisel type**

*- markers are used for writing on metals,  
plastics, ceramics, wood, stone, cardboard etc.*



**Marking pen, Permanent  
red, bullet type**

*-Permanent markers are used for writing on metals,  
plastics, ceramics, wood, stone, cardboard etc.*



**Leila L. Collado**

*Chief, Supply and Property Management Section*



**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
**Regional Office I**

Aguila Road, Sevilla, San Fernando City, La Union



**Marking pen, White board,  
red, bullet type**

*- markers are used for writing on metals,  
plastics, ceramics, wood, stone, cardboard etc.*



**Paperbond, short  
subs. 20, 70 gsm**

*- a superior quality of strong durable white  
writing paper; originally made for printing  
documents.*



**Paperbond, long/legal  
subs. 20, 70 gsm**

*- a superior quality of strong durable white  
writing paper; originally made for printing  
documents.*



**Paperbond, 8.5"x14"  
subs. 20, 70 gsm**

*- a superior quality of strong durable white  
writing paper; originally made for printing  
documents.*



**Leila L. Collado**

*Chief, Supply and Property Management Section*





**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
**Regional Office I**

Aguila Road, Sevilla, San Fernando City, La Union



**Paperbond, A4**  
**subs. 20, 70 gsm**

*- a superior quality of strong durable white writing paper; originally made for printing documents.*



**Paperbond, A3**  
**subs. 20, 70 gsm**

*- a superior quality of strong durable white writing paper; originally made for printing documents.*



**Paper, Computer Sticker Paper**  
**A4, white, 10's**

*-a small piece of paper or plastic with a picture or writing on one side and glue or a similar substance on the other side, so that it will fix onto a surface*



**Paper, Specialty Board**  
**A4, white, 10's, 220 GSM**

*-types of paper with special purposes and a relatively small output.*



**Leila L. Collado**

*Chief, Supply and Property Management Section*



**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
**Regional Office I**

Aguila Road, Sevilla, San Fernando City, La Union



**Paper, Specialty board A4  
blue, 10's, 220 GSM**

*-stiff cardboard composed of layers of paper or  
paper pulp compressed together*



**Paper Photo, A4, 10's  
210 gsm (210mm x 297mm)  
10's, 210GSM**

*-a paper coated with a light-sensitive chemical  
formula, like photographic film,*



**Clearbook A4  
Refillable PCL27 A4  
20 sheets 23 holes silver**

*- to organize, store, and carry important documents  
in a book-like organizer*



**Clearbook Long  
Refillable PCL27  
20 sheets 27 holes silver**

*- to organize, store, and carry important documents  
in a book-like organizer*



**Leila L. Collado**

*Chief, Supply and Property Management Section*





**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
**Regional Office I**

Aguila Road, Sevilla, San Fernando City, La Union



**Pencil, #2  
With eraser**

*an instrument for writing or drawing, consisting of a thin stick of graphite or a similar substance enclosed in a long thin piece of wood or fixed in a metal or plastic case.*



**Puncher, heavy duty  
2 hole, punch up to 30 sheets,  
70mm hole distance**

*- used to create holes in workpieces by puncturing the surface. Solid punch tools,*



**Ribbon Cartridge for Epson  
LQ310 Dot Matrix Printer**

*- designed and manufactured to work properly with your EPSON printer.*



**Rubber band  
# 18, flat**

*- to hold loose sheets of paper, newspapers and other paper products together.*



**Leila L. Collado**

*Chief, Supply and Property Management Section*



**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
**Regional Office I**

Aguila Road, Sevilla, San Fernando City, La Union



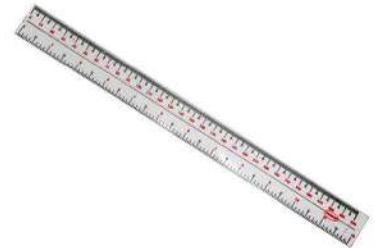
**Rubber band  
# 18, round**

- to hold loose sheets of paper, newspapers and other paper products together.



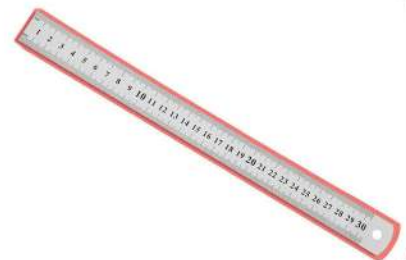
**Ruler, 12"  
plastic**

- a device or tool for measuring the length of objects and drawing straight lines.



**Ruler, 12"  
steel**

- a device or tool for measuring the length of objects and drawing straight lines.



**Scissors, 7"**

- a cutting device consisting of two blades, each with a ring-shaped handle



**Leila L. Collado**

*Chief, Supply and Property Management Section*





**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
**Regional Office I**

Aguila Road, Sevilla, San Fernando City, La Union



**Sharpener**  
**Single cutterhead (pencil)**  
0054-AAA

*- a device used to make the tip of a pencil sharp so that it can be used for writing.*



**Sign Pen, Gel**  
**0.5mm ball needle point**  
**black**

*-a pen that has a small metal ball as the point of transfer of ink to paper.*



**Sign Pen, Gel**  
**0.5mm ball needle point**  
**blue**

*-a pen that has a small metal ball as the point of transfer of ink to paper.*



**Sign Pen, Gel**  
**0.5mm ball needle point**  
**red**

*-a pen that has a small metal ball as the point of transfer of ink to paper.*



**Leila L. Collado**

*Chief, Supply and Property Management Section*



**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
**Regional Office I**

Aguila Road, Sevilla, San Fernando City, La Union



**Sign Pen, Gel**  
**0.5mm ball needle point**  
**green**

*- a pen that has a small metal ball as the point of transfer of ink to paper.*



**Stamp pad**  
**Felt, purple**

*- a variety of dye inks whose colors can be used with rubber stamps to make vibrant impressions on files, folders, and documents.*



**Stamp pad**  
**Felt, red**

*- a variety of dye inks whose colors can be used with rubber stamps to make vibrant impressions on files, folders, and documents.*



**Stamp pad**  
**Felt, black**

*- a variety of dye inks whose colors can be used with rubber stamps to make vibrant impressions on files, folders, and documents.*



**Leila L. Collado**

*Chief, Supply and Property Management Section*





**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
**Regional Office I**

Aguila Road, Sevilla, San Fernando City, La Union



**Stamp pad**  
**Felt, blue**

*- a variety of dye inks whose colors can be used with rubber stamps to make vibrant impressions on files, folders, and documents.*



**Staple remover, Plier Type**  
**metal**

*- is a device that allows for the quick removal of a staple from a material without causing damage.*



**Staple wire, Standard**  
**#35mm**

*- a short, thin piece of wire used to fasten sheets of paper together*



**Staple wire, for gun tacker**  
**1/4" (6mm)**

*- a short, thin piece of wire used to fasten sheets of paper together*



**Leila L. Collado**

*Chief, Supply and Property Management Section*



**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
**Regional Office I**

Aguila Road, Sevilla, San Fernando City, La Union



**Stapler,  
with staple wire remover No. 35**

*- a mechanical device used for joining papers together.*



**Stapler  
Heavy duty for 150 pages and more**

*- joins pages of paper or similar material and you need to staple large number of sheets together.*



**Stick on notes, Post it, 3" x 3"  
yellow**

*- writing quick reminders, to-do lists, or important messages that can be easily stuck on desks, walls, or computer screens.*



**Stick on notes, Post it, 3" x 4"  
yellow**

*- writing quick reminders, to-do lists, or important messages that can be easily stuck on desks, walls, or computer screens.*



**Leila L. Collado**

*Chief, Supply and Property Management Section*