



TERMS OF REFERENCE

Supply of Road Pavement Marking Mold for Thermoplastic Applicator Road Marking Machine

I. INTRODUCTION

A. BACKGROUND

The Surigao Del Norte 1st District Engineering Office (DEO), Maintenance Section, Dapa, Surigao Del Norte, requested to procure thru Small Value Procurement (SVP) since the project Approved Budget For the Contract (ABC) falls under the threshold of Annex H "Consolidated Guidelines For Alternative Methods of Procurement" Section 53.9 of 2016 Revised IRR of RA 9184 of various materials for infrastructure project/s.

B. OBJECTIVE

1. The item is intended for the replacement of damaged Marking Machine Mold which of the Thermoplastic Applicator Machine equipment is necessary in the Maintenance Section to provide faded and no/insufficient Road Safety Pavement Markings along National Roads and Bridges to guide and insure safety of the travelling public.

C. DESCRIPTIONS AND FOR QOUTATIONS

APPROVED BUDGET FOR THE CONTRACT (ABC) : Php 160,000.00

Item includes:

Item No.	Description	Technical Specification/s	UNIT	Quantity	Unit Price(Pesos)	Amount
Columns (1), (2), (3), (4) and (5) are to be filled up by the Procuring Entity					Columns (6) and (7) are to be filled up by the bidder	
1	2	3	4	5	6	7
1	Road Marking Machine Mold (6")	Marking Width: 6" Accessories: Landing Knife Mold handle Paint output door	Each	2		

		Handle Rear burner Heat resistant: Up to 2000 deg. Celsius				
2	Road Marking Machine Mold (4")	Marking Width: 4" Accessories: Landing Knife Mold handle Paint output door Handle Rear burner Heat resistant: Up to 2000 deg. Celsius	Each	2		
Total Quotation						

II. REQUIREMENTS

A. GENERAL

1. The Supplier is responsible supply the materials per contract in accordance with the technical specifications and quality requirements.
2. Upon receipt of Notice To Proceed (NTP)/Purchase Order (P.O), the Supplier shall immediately coordinate with the Supply Officer and End-User for any requirement may be necessary.
3. The project shall be completed within the contract time duration including Time Extensions, if any. Otherwise, liquidated damages shall be imposed to the Supplier One Tenth of One Percent of unperformed works.
4. The Supplier may request for progress payment of the completed works based on the actual accomplishment.
5. Progress/final billing shall be processed only upon request of the supplier and submissions of other requirements.
6. The Procuring Entity reserves the right to impose recession of contract if liquidated damages beyond equivalent of Ten Percent (10%) or delayed completion of contract more than ten percent (10%) plus any Time Extension, whichever comes first, and other causes pursuant to 2016 Revised IRR of RA 9184.

B. QUALITY CONTROL

B.1 SUPPLIER'S RESPONSIBILITY

- 1.1 Materials shall be in accordance to DPWH Standards Specifications, if applicable.
- 1.2 Must adhere and conduct testing of materials in accordance to DPWH Standards Specifications as required in the Quality Control Program, if applicable.

C. PROCURING ENTITY RESPONSIBILITY

1. Provide guidance in the preparation of Testing Requirements of materials, if applicable.

2. Provide guidance in the preparation of payment and other requirements.
3. Process the requested payment based on the actual deliveries of materials that have been tested and passed test requirements.

D. PAYMENT

1. The Supplier may submit a progress billing based on the actual accomplishment excluding defective materials, provided standard specification as well as documents requirements followed.
2. Final Payment shall be processed upon Supplier's request, provided, all materials deliveries have been conducted and passed.
3. Warranty Security is required for a minimum of Three (3) months for expendable supplies, in case of Non-expendable supplies a minimum period of one (1) year after acceptance by the Procuring Entity (PE). The Warranty shall be covered by either retention money of one (1) percent of every progress payment, or a special bank guarantee at least one (1) percent of the total contract price. The amount of Warrantee shall be released after the lapse of warrantee period, in case of Expendable after consumption thereof and free from patent and latent defects and conditions in the contract have been fully met.

E. DELIVERY OF THE PRODUCTS

1. SUPPLIER RESPONSIBILITY

- 1.1 Ensure all materials delivered are in accordance with the DPWH Standards Specification.
- 1.2 Ensure all sample materials have been tested and passed with corresponding Test Results.

A. CONTRACT DURATION

1. Thirty (30) Calendar Days contract duration and approved Time Extension (TE), if any, shall be added.

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