



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
REGIONAL OFFICE X
Engineers' Hill, Bulua, Cagayan de Oro City



Name of Procuring Entity: **DPWH REGIONAL OFFICE X** Request for Quotation (P.R. No.): X9-25-06-264
Revised on: Date:
Standard Form/Title: **REQUEST FOR QUOTATION** Office/End-User: COA-DPWH REGION X

COMPANY NAME:
ADDRESS:

TIN:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 am of **AUG 06 2025**, the return envelope attached herewith, to the BAC Secretariat, 2nd Floor Administration Building, DPWH Regional Office X, Engineers' Hill, Bulua, Cagayan de Oro City.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within **thirty (30) c.d.** upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. Attach Certified True Copy of PhilGeps Registration Number, Mayor's Permit and **Omnibus Sworn Statement (if ABC is above 50K), Income/Business Tax Return if ABCs above P500K.**
6. The Approved budget ceiling for this procurement is **Php 392,710.67**
7. RFQ must be signed by an authorized signatory.
8. Bidders shall submit original brochures of the product (if applicable)
9. Please indicate the brand for each items being offered.
10. Bidder/s shall submit sealed quotation.

JOSELITO A. ROA, MSc

Chief, Quality Assurance & Hydrology Division
BAC Chairman

Supplier must quote for all of the items. Any erasure, correction or alteration made by the Supplier in any of the items shall render the bid non-complying, hence, a ground for disqualification.

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Lot 1 Supply and Installation				P
	Multi Function Inkjet Printer (A3) Main Equipment Components (GENERAL) Print Technology Inkjet (Color) Print Speed Minimum speed of 30 ppm or 20 ipm; speed measured using A4/Letter size paper Print Quality 4800x100dpi Copy Speed Minimum speed of 30 cpm or 11 ipm; speed measured using A4/Letter size paper Scan resolution 1200dpi Scan Features Multi-sheet scan to single PDF file; Scan to Network Folder; Scan USB/Memory Device Scan Type Flatbed and ADF Duty Cycle 5,000 pages per month Memory Manufacturer's Standard Ink/Toner System Continuous Ink Supply System or Ink Tank System (original or built-in); Refill must be available nationwide. Certificate of Authenticity is required. Pre-installed ink tanks with an additional three (3) standard ink refill bottles per color. Network Interface Fast Ethernet IO Ports USB 2.0 (Type A); Ethernet (RJ-45)	1	Unit		

	<p>(PAPER HANDLING) Duplex Printing Automatic two-sided printing Paper Trays Two Trays; Standard Input tray (250 sheets), Multi-purpose tray (50sheets) Maximum Media Size A3 (11.7in x 17in) Media Type Paper (bond, light, heavy, plain, recycled, rough), envelopes, labels,cardstock, photo, brochures. (SOFTWARE) Supported OS Windows 11, 10 Driver Original CD/DVD copy or in any electronic media storage. (ACCESSORIES) Cables and Connectors All necessary cables and connectors; patch cable (CAT6, factory crimpedwith RJ-45 connector, 5 meters, preferably color orange). Brand and Model: Must be globally recognized brand of printers and has been marketed in the Philippines for the last ten (10) years. It must be in the current catalog and not end-of-life. The Manufacturer's certificate is required.Regulatory: ENERGY STAR certified (with Energy Star Stamp). For printers that do not carry Energy Star label, of proof of Energy consumption level shall be submitted such as technical dossier of the manufacturer or attest report from a recognized body to demonstrate compliance with this requirement. Documentation and Media: The equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.</p>				
	<p>Desktop Computer (for Application use) Main Equipment Components (Computer) Processor & Chipset Core-i5 (13th Gen) or its equivalent, minimum of 14-cores and 4.80 GHz max turbo frequency Internal Memory 16GB DDR4 Storage 1TB 7200RPM HDD + 512GB SSD Display & Graphics 21-inch Diagonal Full High-Definition Wide Screen or Wide Viewing Angle IPS Display (same brand as CPU); Integrated graphics memory Audio Integrated Sound Card with internal/external speaker Expansion Slot 4 slots on-board, at least 1 PCI Express slot Cooling Sytem Air Cooling System I/O Ports Minimum of 6 USB slots (at most 1 Type-C), HDMI/Display Port, Audio Port, Ethernet (RJ-45) Network Interface Integrated Gigabit Ethernet Casing Two (2) external Drive</p>	1	Unit		

	<p>Accessories Keyboard Manufacturer's Standard (same brand as the computer)Mouse Webcam 2MP FHD Headset Power Supply Manufacturer's Standard Cables and Connectors All necessary cables and connectors; patch cord (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange). Brand and Model: Must be globally recognized brand of computers and has been marketed in the Philippines for the last ten (10) years. It must be in the current catalog and not end-of-life. The Manufacturer's certificate is required.</p> <p>All Components must be the same brand as the computer (except for the webcam, and headset) and manufacturer installed. The supplier is not allowed to change or add any components to the equipment. Regulatory: ENERGY STAR certified (with Energy Star Stamp). For Desktop Computers that do not carry an EnergyStar label, an appropriate means of proof of Energy consumption levels</p>				
	<p>shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement. Documentation and Media: All equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.</p> <p>Warranty and Maintenance: The Supplier must provide a 1-year warranty on all parts including mouse, keyboard, webcam, headset with microphone, and associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR).</p> <p>Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00 am -5:00 pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of the next business day.</p>				

<p>Laptop Computer (for Administration use) Specification Processor & Chipset Core-i3 (13th Gen) or its equivalent, minimum of 6-cores and 4.40 GHz max turbo frequency Internal Memory 8GB DDR4 Storage 512GB SSD Display & Graphics 14" Diagonal Full High-Definition Wide Screen Display with integrated graphics memory Audio Integrated high-definition audio support, integrated speakers and integrated digital microphone. Webcam Integrated widescreen HD I/O Ports 3 USB (2 Type-A and 1 Type-C), HDMI/DisplayPort, Audio Port, Ethernet (RJ-45) Network Interface Bluetooth, wireless LAN (auto detecting and auto sensing), Gigabit Ethernet Weight not more than 1.78kg/3.95 lbs. (SOFTWARE) Operating System Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery.</p>	1	Unit		
<p>Recovery Media All drivers and utilities must be stored in any electronic storage media. It must be properly labelled and virus free. Office Software Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines. Accessories Mouse Optical with mouse pad (same brand as the laptop) Carry Case Manufacturer's Standard Cable Adapter Gigabit Ethernet Cable Adapter (for laptop models without ethernet port) Headset Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/USB connections type. Must be compatible with the offered laptop)</p>				

