



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
REGIONAL OFFICE VI
Fort San Pedro, Iloilo City



Contract ID No.: 25GG015

Contract Name: Procurement of Catering Services for Meals (AM/PM Snacks and Lunch) for use in the conduct of Trainings/Seminars and Meetings for the period July to September 2025 at DPWH Regional Office VI, Iloilo City

**DPWH, 6TH REGIONAL OFFICE
FORT SAN PEDRO, ILOILO CITY**

BID BULLETIN NO. 01

June 16, 2025

This bid bulletin is issued to add menu specifications for the above-mentioned project.

	AM SNACKS	LUNCH	PM SNACKS
SET A	ARROZ CALDO C2 SOLO	PORK HIGADO AMPALAYA W/ PORK & SHRIMP RELLENONG BANGUS BIHON GUISADO YEMA CAKE RICE SOFTDRINK	SOTANGHON BUNS JUICE
SET B	BOLA-BOLA MISWA JUICE	ROAST CHICKEN WITH HERBS BUTTER GARLIC VEGETABLES BEEF W/ BLACK PEPPER SAUCE POT FU SOUP COFFEE JELLY RICE SOFTDRINK	CHICKEN PIE JUICE
SET C	CHICKEN BURGER JUICE	FISH SINIGANG GRILLED PUSIT LECHON KAWALI TORTANG TALONG BANANA TURON RICE SOFTDRINK	GINAT-AN WATER
SET D	WONTON NOODLE JUICE	HAWAIIAN BEEF SHRIMPS W/ BAGUIO BEANS FRIED CHICKEN SATE NOODLES EGGPIE RICE SOFTDRINK	CHOCO-BANANA MUFFINS JUICE
SET E	CHICKEN SOTANGHON SOUP PANDELITSI JUICE	MONGGO W/ SOTANGHON GRILLED FISH CHICKEN BBQ VEGETABLE LUMPIA FRESH FRUITS RICE SOFTDRINK	PORK ASADO BUNS JUICE



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	AM SNACKS	LUNCH	PM SNACKS
SET F	TRIO SANDWICH JUICE	CHICKEN W/ ASSTD. VEGETABLES AND CASHEW NUTS FISH W/ TAMARIND SAUCE PANCIT WITH SAUCE CREME BRULEE RICE SOFTDRINK	SPAGHETTI GARLIC TOAST JUICE
SET G	HOTDOG ROLLS JUICE	LECHON PAKSIW PINAKBET GRILLED FISH BAM-I PALITAW AND RIPE BANANA RICE SOFTDRINK	SPAM EGG SALAD CHEESE PANDESAL JUICE
SET H	ARROZCALDO PUTO JUICE	BULALO FRIED FISH CHICKEN AFRITADA FRIED LUMPIA (UBOD) FRESH FRUIT SALAD RICE SOFTDRINK	SPECIAL BIBINGKA JUICE
SET I	FRUITY TUNA SANDWICH JUICE	CHICKEN WITH MUSHROOM FISH W/ BROCCOLI PANCIT EFFUVEN FRUITY JELLIES RICE SOFTDRINK	BUKO PIE JUICE
SET J	JAPANESE EGG SANDWICH JUICE	BEEF W/ ASSTD VEGETABLES DELUXE MEATROLL CHICKEN PARMESSAN MUSHROOM SOUP CREAMA DE FRUITA RICE SOFTDRINK	SPICY NOODLES WITH PEANUTS TOASTED BREAD JUICE
SET K	PANCIT MOLO PUTO JUICE	STIR FRIED SEAFOODS PORK ASADO HOTOTAY KOREAN NOODLES BLACK SAMBO RICE SOFTDRINK	PIZZA PANDESAL JUICE
SET L	PUTO PAO FRESH LUMPIA JUICE	SOUTHERN STYLE BEEF KALDERETA SEAFOOD CHOPSUEY FISH W/ TAMARIND CHEEZY MEATBALLS MACARONI FRUIT SALAD RICE SOFTDRINK	FRUIT MEDLEY MUFFINS JUICE

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SET M	CHEESE ROLL JUICE	BICOL EXPRESS / PANDAN CHICKEN FISH W/ CHILI MANGO SAUCE THAI SPRING ROLL MANGO JELLY RICE SOFTDRINK	FRUITY BREAD PUDDING WATER
SET N	VALENCIANA JUICE	MONGGO W/ LANGKA AND GATA BANGUS PAKSIW CHICKEN BBQ VEGETABLE LUMPIA MANGO FLOAT RICE SOFTDRINK	CHEESE MAMON JUICE
SET O	PORK SIOMAI FRIED FISH TOFU JUICE	CHICKEN CURRY THAI FISH CAKE TOM YUM SOUP PAD THAI NOODLES MANGO SNOW RICE SOFTDRINK	NUT-BERRY SWEET BANANA BREAD JUICE
SET P	BATCHOY JUICE	LAUYA BANGUS ALA POBRE LECHON MANOK NEW CHICKEN ROLL LECHE FLAN RICE SOFTDRINK	LASAGNA JUICE
SET Q	CHINESE LUMPIA JUICE	CHICKEN TINOLA FISH ESCABETSI BEEF TAPA EGG SURPRISE UBE CAKE RICE SOFTDRINK	BAKED MAC GARLIC TOAST JUICE
SET R	TOASTED SIOPAO JUICE	CHICKEN BREAST RELLENO PORK WITH CREAM SAUCE CHICKEN PARMESAN KANI SALAD BUTCHI RICE SOFTDRINK	PORK EMPANADA SAGO'T GULAMAN
SET S	BATCHOY JUICE	BEEF SALPICAO OVEN BAKED CHICKEN SHRIMP W/ PEAS & QUAILS EGG WILD PANCIT FRUITY CHICKEN SALAD RICE SOFTDRINK	ASSORTED KAKANEN JUICE

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SET O	PORK SIOMAI FRIED FISH TOFU JUICE	CHICKEN CURRY THAI FISH CAKE TOM YUM SOUP PAD THAI NOODLES MANGO SNOW RICE SOFTDRINK	NUT-BERRY SWEET BANANA BREAD JUICE
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SET T	SHABU-SHABU JUICE	ALOBATE, MONGO, SQUASH WITH SHRIMP GRILLED FISH BINAGOONGAN NA BABOY TORTANG TALONG MINATAMIS NA SAGING RICE AND SOFTDRINK BEEF POT ROAST	CHEESE ENSAYMADA JUICE
SET U	BOILED SWEET CORN JUICE	FRIED CHICKEN ALA MAX BACKRIBS WITH FRUIT SAUCE POTATO SALAD LECHE FLAN RICE SOFTDRINK	PENNE NOODLES WITH LECHON SAUCE JUICE
SET V	FRESH LUMPIA CHICKEN ALA KING PIE JUICE	NATIVE CHICKEN WITH UBAD AND KADYOS GRILLED PORK ADOBONG PUSIT PORK BBQ MAJA BLANCA RICE SOFTDRINK	NACHO SALAD JUICE
SET W	PUTO CHEESE JUICE	SWEEDISH MEATBALLS BEEF W/ BLACK PEPPER SAUCE ASSORTED TEMPURA WILD PANCIT ICE CREAM RICE AND SOFTDRINK BEEF CURRY	APPLE RAISIN COOKIES JUICE
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SET Z	PUTO PAO FRESH LUMPIA JUICE	ENSALADA EGG SURPRISE MACARONI SALAD RICE SOFTDRINK	PB&J SANDWICH JUICE

This bid bulletin shall form an integral part in the Bidding Documents.

For the guidance, notice and information of all concerned.


MARTIOU G. ZAMORA
 BAC Chairperson 

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MARILOU G. ZAMORA
 BAC Chairperson 

Technical Specifications

[illegible]

(Signature over Printed Name of
Authorized Representative)

(Designation)

(Name of Bidder/Company

Menu Specifications

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SET Z	PUTO PAO FRESH LUMPLIA JUICE	PORK TIPS BEEF TAPA ENSALADA EGG SURPRISE MACARONI SALAD RICE SOFTDRINK	PB&J SANDWICH JUICE

Terms of Reference

PROCUREMENT OF CATERING SERVICES FOR THE CONDUCT OF TRAININGS/SEMINARS AND MEETINGS FOR THE PERIOD JULY TO SEPTEMBER 2025

TERMS OF REFERENCE

I. BACKGROUND

Trainings/Seminars have always been a vital part of human resource development in the workplace. It provides an avenue for career growth and an opportunity for employees to improve their work performance. The Human Resource Development Section of the Regional Office has different training programs suited to the needs of employees lined up both in the technical and non-technical fields with participants from the Regional Office and Eleven (11) District Engineering Offices. Also, meetings are part and parcel of every organization. It is a way for employees to gather, exchange ideas, share feedback, and learn from each other, which improves information flow, problem-solving, and motivation. Hence, meetings are necessary to withstand any issues and concerns relative to the four phases for which the DPWH is responsible: planning, design, construction, and maintenance of infrastructure, especially the national highways, flood control, water resources development system, and other public works. Further, each division of the Regional Office VI has its meetings called for with their respective counterparts within the limits of the District Engineering Offices and/or other agencies that have issues and concerns that need to be discussed, implemented, and/or addressed accordingly.

These trainings/seminars and meetings are implemented using the face-to-face modality, which would require the provision of meal sets to our participants and/or attendees. To this effect, this Office will enter into an agreement with a caterer who shall provide snacks and/or lunch for the personnel involved in the said activity.

II. SCOPE OF WORK

Supply of catering and delivery services for face-to-face trainings/seminars and meetings for the period July to September 2025.

III. SUPPLIER'S QUALIFICATIONS

- The Service Provider must have at least five (5) years of continuous experience in the catering business.
- The Service Provider must be PHILGEPS registered and can accommodate send-bill arrangement.
- The quality of food prepared must adhere to acceptable food industry standards and be prepared cleanly and hygienically by all health and safety regulations.

IV. TECHNICAL SPECIFICATIONS

1. Must comply with the following menu requirements:
 - ✓ Individual snacks and/or lunch set for required pax in buffet-style or packed meals as the need arises
 - ✓ Rice with two main course dishes and two side dishes (as per request stated in the menu)
 - ✓ One dessert
 - ✓ Juice/Soda/Bottled water
 - ✓ Sandwiches/Soup
2. Ensure the quality of food and drinks to be served.
3. Guarantee that all meal sets are delivered at least one hour before meal or snack time.
4. The supplier shall install free-flowing coffee and hot/cold water dispenser during training/seminars or meetings.
5. The caterer shall set up their utilities a day before the event.
6. The assigned servers shall be well-groomed, wear clean and appropriate attire or uniforms for proper identifications, and equipped with sanitary gear.
7. The caterer shall be notified of any cancellation/postponement/rescheduling of meetings/training or at least two (2) days before the scheduled activity.
8. Request for Halal food for Muslims or other religious requirements should be allowed and granted.
9. Contract duration shall commence immediately upon receipt of the approved Notice to Proceed until September 30, 2025, or until the contract is depleted.
10. The supplier must ensure that foods are cooked in a clean and hygienic kitchen, emphasizing the importance of cleanliness in food preparation.
11. The supplier must ensure they pack up and clean the venue after each delivery.
12. All food preparation and handling must comply with standard catering practices and regulations to ensure safety and hygiene.

V. SCHEDULE OF REQUIREMENTS

The Supplier shall abide by any changes in the schedule to be conveyed promptly by the End-User.

VI. TERMS OF PAYMENT

1. Payment should be made through Land Bank's LDDAP-ADA/Bank Transfer Facility within thirty (30) calendar days upon submission of the billing statement. Billing can be done on a monthly basis and shall be based on the actual quantity of food delivered and confirmed by the end-user within the billing month.
2. All payments shall be inclusive of Value-Added Tax (VAT) and other lawful charges.
3. Payment will go through processing and will depend upon the submission of complete supporting documents by the Supplier subject to the usual accounting and auditing rules and regulations.

VII. PENALTY CLAUSE

If food items were found to be inferior or to have posed hazards, such as food poisoning or spoilage, the End-User reserves the right to withhold payment and/or file a complaint against the catering services provider.

Prepared by:



SHARON A. TACAPAN
Administrative Officer V

Checked by:



ANN M. GACIAS
Chief, Administrative Division

APPROVED:



SAMMY BOY O. OROPEL, CESE
Regional Director